

**Program Presenter/Planetarium****Band I, Zone B – Institute of Science**

The Planetarium Program Presenter will assist in the presentation of astronomy and planetarium programs and activities for the general public, school group visitors, and special audiences. The Planetarium Program Presenter must be able to work some weekdays, weekends and/or evenings, as needed, according to a regular schedule. **Responsibilities include, but are not limited to:** Present prepared astronomy programs for groups and the general public in the Acheson Planetarium, Acheson Mobile Planetarium, and Cranbrook Observatory. Answer questions from visitors and school groups as needed about the museum and its programs. Be responsible for the daily care and maintenance of equipment used. Identify the need for maintenance of any part of the planetarium facility and report all problems to the Head of Astronomy.

**Requirements:** Must have a demonstrable interest and activity as an amateur astronomer, and must possess knowledge of constellations, telescopes, and general astronomy. Completed college level science, social science or education courses with one year of experience in formal/informal teaching for variety of ages. Enthusiasm for the subject and an eagerness to share that enthusiasm with learners of all ages with ability to problem solve. Proficiency in Word, Excel and PowerPoint. Customer service experience and the ability to positively and effectively work with the public, school personnel, students, and volunteers required. Requires a valid Michigan driver's license with a satisfactory driving record.

For consideration, please submit a cover letter, resume and completed Employee Application to: Cranbrook – HR, P.O. Box 801, Bloomfield Hills, MI 48303-0801, or fax to (248) 645-3014, or email [humanresources@cranbrook.edu](mailto:humanresources@cranbrook.edu). Our Employee Application can be downloaded from this Employment Page.