

Project Manager II

Acts as Owner's Representative and manages new construction, renovation and restoration projects for the 320 acre National Historic Landmark campus. **Responsibilities include:** recommendation of design professionals, program definition with users, contract development, scheduling, communications between the project and building occupants, facilitating arrangements for construction activities, reviewing work and ensuring that it is completed according to contract documents and building and life safety codes, reviewing and authorizing pay applications and managing the budget. **Requirements:** Requires working knowledge of architectural and engineering terminology, construction means and methods, building codes, asbestos abatement processes, cost estimating, manpower operations and contractual procedures. Experience in renovation of historical structures required. Four years professional commercial/institutional project management experience required. Bachelor degree in architecture, construction management or mechanical engineering required; engineering experience desirable. An equivalent combination of experience and education that meets the minimum requirements may be substituted. Requires a valid Michigan driver's license with satisfactory driving record.