

ARCHIVES

Cranbrook Institute of Science Director's Papers

Papers, 1920s-1990s 36 linear ft.

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History

Cranbrook Institute of Science is a nationally recognized natural history and science museum primarily serving Michigan and the Great Lakes region. It seeks to interest and educate people of all ages about nature, science and humankind through its exhibits, education, collection, research, and public programs.¹ The Institute is a division of Cranbrook Educational Community.

The Institute of Science began, as do all Cranbrook institutions, with the vision and generosity of George Gough Booth. In 1926, when Cranbrook School was nearing completion, a plan developed to have astronomy as part of the school curriculum, and to mount a telescope in the school's tower, now part of Hoey Hall. Following much experimentation, this tower was found to be an unfit observatory, as moist air rising in the tower caused condensation and, in the winter, ice-formation. Plans for the astronomy curriculum were put on hold and the lenses were placed in storage. During this period, Mr. and Mrs. George Booth were traveling in the West, where they purchased a collection of 277 mineral specimens for Cranbrook School from a dealer, Pohndorf's, of Denver, Colorado. This was soon to be followed by the purchase of a substantial mineral collection from Levi P. Rowland of Detroit, also for use in the planned Cranbrook School museum. These two purchases formed what would become one of the first and most important collections of the soon-to-be-created Cranbrook Institute of Science.

Recognizing a need, on May 13, 1930, the Trustees of The Cranbrook Foundation authorized the construction of "suitable buildings", and a committee was appointed "to select a name for the proposed institution and organize a board of directors to develop and manage it".² The Institute was to be built on "Sunset Hill", the highest point on Cranbrook property. The name "The Cranbrook Institute of Science" was proposed to the Trustees on June 26, 1930. The first meeting of the Institute's Board of Trustees took place on July 1, 1930, and Henry S. Hulbert was appointed its first Chairman. The institution was a department or an activity of the Foundation, not to be re-constituted as separate and independent under a trust indenture until February 10, 1932.³

The first Institute, as designed by George Booth and built in 1930, was a one-story, wood-shingled, cinder-block building built around a square court. Almost immediately, George Booth had Eliel Saarinen began to prepare a master plan for growth, building and expanding from the current structure. This culminated in the "Grand Plan", submitted in 1932 [not built]. Revised Saarinen plans were approved, and the new Institute was dedicated in May 1938. The Institute of Science experienced several more expansions, including the McMath Planetarium in 1955, the Skillman Wing in 1962, Edison House in 1966, and the Nature Center in 1969. The Cranbrook Nature Sanctuary, near Orchard

¹ Cranbrook Institute of Science Annual Report 1989-1990, p.1.

² Cranbrook Institute of Science: A History of Its Founding and First Twenty-Five Years, *Lee A. White, Robert T. Hatt, et al*, Bulletin 37, Cranbrook Institute of Science, 1959, p.19.

³ Ibid, p.19.

Lake, was established on land donated to CIS from Harold Lee Ward. Architect Steven Holl designed the most recent expansion, completed in 1999. Exhibit space was greatly expanded, nearly doubling the size of the Institute.

From the beginning, the staff was selected to encompass the interests of both research and education. Museum exhibits were soon accepted as a principal education tool. The first employee of the Institute was W. Bryant Tyrrell, a naturalist and taxidermist who had previously served on the staff of the Children's Museum [of] Detroit. The staff list in the first *Annual Report* shows nineteen named posts filled by eight employees and four Trustees. Victor H. Cahalane was selected by the Board as Curator of the Institute, beginning on January 1, 1931. In April 1931 his title was changed to Director.⁴ Please see the chronological list of CIS Directors below for a complete list of Mr. Cahalane's successors.

In 1930, CIS began as a small museum providing science education for students at Cranbrook Schools. Throughout the years, the Institute has maintained its commitment to education, research, and outreach. It is now the largest science museum in Michigan, with annual attendance at more that 200,000 visitors.

Scope and Content of Collection

The collection is divided into eight series: **Trustees/Board of Governors, Operations, Exhibits, Education, Research, Renovation and Expansion, Correspondence**, and **Oversized Materials**. Folders in each series are arranged in alphabetical/chronological order, and each folder's contents are arranged in chronological order.

Possibly the best place to get the overall picture of the historical development and continuing functioning of the Cranbrook Institute of Science is in the **Trustees/Board of Governors** series. Included in this series are a full run of the Annual Reports and Quarterly Meeting Minutes of the CIS Board of Governors. The Board of Governor's committee activity is documented, with the heaviest concentration of records being in the 1960s-1980s. The formation and early years of CIS are described in the History section of this series. The CIS Board of Governors early involvement in the formation of the Detroit Science Center can be found in this series.

The **Operations** series documents the administrative end of CIS life, encompassing personnel, budget/finance, admissions, building maintenance, and security. Fundraisers and annual events like the Maple Sugar Festival are documented in the Community Relations subseries. Properties that were owned or donated to CIS, including the Beresford farm and the Ward property at Orchard Lake (site of the Cranbrook Nature Sanctuary) can be found in the Properies subseries.

Temporary, permanent, and traveling exhibits are documented in the **Exhibits** series. This should not be considered an exhaustive list of exhibits, however, as the majority of

⁴ Ibid, p.27-28.

exhibits in this series are from the 1970s-1990s. For a more complete picture of the range of exhibits over the years, the user should consult the Annual Reports located in the **Trustees/Board of Governors** series.

Throughout its history, CIS has placed an emphasis on educational programming. That commitment to science education is documented in the **Education** series. Within this series, the user can find class brochures from 1933-1996, field trips, summer camps, educational programming collaboration with area schools and universities, and the funding sources for these programs. Users are also encouraged to consult the Annual Reports located in the **Trustees/Board of Governors** series for additional information on CIS educational programming.

Research conducted by CIS directors, staff members, and visiting scholars is documented in the **Research** series. The material is primarily in the format of compiled data and subsequent reports. Involvement in inland lakes and Great Lakes research is documented, as is the research holdings in the CIS Library. Drainage and vegetation studies of Kingswood Lake (called Cranbrook Lake during some studies) are in this series, as are manuscripts and published works of directors and staff members. A large section of algae drawings by Stanley Cain can be found. These pencil drawings were intended for publication, and are a good example of how scientific research from that era was conducted.

Throughout the history of CIS, several building expansions and improvements have taken place. Materials in the **Renovation and Expansion** series describe the preparation and planning that accompanied these improvements. Most of the materials in this series cover the major expansion project that spanned the 1980s-1990s. Additional documentation of the building of Edison House, the Woodward entrance, and the Arrival Feature can also be found within the series. See the **Oversized Materials** series for additional renovation and expansion information.

Materials in the **Correspondence** series span the 1920s through the 1990s, pre-CIS through present day. Important correspondents in this series include: all CIS Directors, George G. Booth, Henry S. Booth, Robert McMath, Henry Hulbert, Gustavus Pope, members of the Beresford family, Stanley Cain, Lee Dice, Cecil Billington, and Arthur Wittliff. Materials are arranged alphabetically and chronologically. The relationship between CIS and the other Cranbrook institutions can be found in this series.

The **Oversized Materials** series contains a facility program report compiled by Hellmuth, Obata & Kassabaum (HOK) in preparation for the 1980s-1990s CIS expansion project.

Related Collections

- Robert T. Hatt collection, #1999-14.
- CIS Publications collection (CIS Bulletin and CIS News Letter/Science Scope)
- Cranbrook Archives Photograph Files

CIS Directors in Chronological Order

Victor Cahalane	1930-1934
Lee Dice (acting)	1934-1935
Robert Hatt	1935-1967
Warren Wittry	1967-1972
Robert Bowen (acting)	1972-1973
Robert Bowen	1973-1980
Kathleen Roth (acting)	1981-1982
Dennis Wint	1982-1986
Kathleen Roth (acting)	1986-1987
Robert West	1987-1991
Ellen Jacobowitz (acting)	1992-1993
Daniel Appleman	1993-1998
Elaine Heumann Gurian (acting)	1998-1999
Talbert Spence	1999-

Series I CIS TRUSTEES/BOARD OF GOVERNORS

- 1. Annual Report, 1930-1931
- 2. Annual Report, 1931-1932
- 3. Annual Report, 1932-1933
- 4. Annual Report, 1933-1934
- 5. Annual Report, 1934-1935
- 6. Annual Report, 1935-1936
- 7. Annual Report, 1936-1937
- 8. Annual Report, 1937-1938
- 9. Annual Report, 1938-1939
- 10. Annual Report, 1939-1940
- 11. Annual Report, 1940-1941
- 12. Annual Report, 1941-1942
- 13. Annual Report, 1942-1943
- 14. Annual Report, 1943-1944
- 15. Annual Report, 1944-1945
- 16. Annual Report, 1945-1946
- 17. Annual Report, 1946-1947
- 18. Annual Report, 1947-1948
- 19. Annual Report, 1948-1949
- 20. Annual Report, 1949-1950
- 21. Annual Report, 1950-1951
- 22. Annual Report, 1951-1952 23. Annual Report, 1952-1953
- 24. Annual Report, 1952-1955
- 25. Annual Report, 1953-1954
- 26. Annual Report, 1955-1956
- 27. Annual Report, 1956-1957
- 28. Annual Report, 1957-1958
- 29. Annual Report, 1958-1959
- 30. Annual Report, 1959-1960
- 31. Annual Report, 1960-1961
- 32. Annual Report, 1961-1962
- 33. Annual Report, 1962-1963
- 34. Annual Report, 1963-1964
- 35. Annual Report, 1964-1965
- 36. Annual Report, 1965-1966
- 37. Annual Report, 1966-1967
- 38. Annual Report, 1967-1971
- 39. Annual Report, 1971-1972
- 40. Annual Report, 1972-1973
- 41. Annual Report, 1973-1974

43. Annual Report, 1975-1976

44. Annual Report, 1976-1977

- 45. Annual Report, 1977-1978 46. Annual Report, 1978-1979
- 47. Annual Report, 1978-1979
- 48. Annual Report, 1980-1981

- 1. Annual Report, 1981-1982
- 2. Annual Report, 1982-1983
- 3. Annual Report, 1983-1984
- 4. Annual Report, 1984-1985
- 5. Annual Report, 1985-1986
- 6. Annual Report, 1986-1987
- 7. Annual Report, 1987-1988
- 8. Annual Report, 1988-1989
- 9. Annual Report, 1989-1990
 - Note: CIS Annual Reports discontinued after 1989-1990.
- 10. Articles of Incorporation, 1956
- 11. Committees (list of and membership), 1951-1985 incomplete
- 12. Committees—Annual Giving (Ad Hoc), 1984-1986
- 13. Committees—Beresford Property (Ad Hoc), 1984-1985
- 14. Committees-Building, 1947-1951
- 15. Committees—Capital Campaign (Ad Hoc), 1986-1989
- 16. Committees—Community Relations, n.d., 1967-1970
- 17. Committees—Community Relations, 1971-1975
- 18. Committees—Community Relations, 1977-1986
- 19. Committees—Community Relations, 1989-1991
- 20. Committees-Cranbrook Nature Sanctuary (Ad Hoc), 1988
- 21. Committees—Development (Ad Hoc), 1976, 1981-1991
- 22. Committees-Educational Programs Advisory (Ad Hoc), 1985-1987
- 23. Committees-Education, n.d., 1963-1973
- 24. Committees—Education, 1974-1979
- 25. Committees-Education, 1980-1989, 1995
- 26. Committees—Executive, 1963-1972
- 27. Committees-Executive, 1973-1980
- 28. Committees-Executive, 1981-1991
- 29. Committees—Finance, 1950-1951, 1967-1993, 1995
- 30. Committees—Governance (Ad Hoc), 1992
- 31. Committees—Mineralogical, 1950-1969
- 32. Committees—New Wing/Renovation & Expansion (Ad Hoc), 1980-1984
- Committees—New Wing/Renovation & Expansion (Ad Hoc), 1985-1986

- Committees—New Wing/Renovation & Expansion (Ad Hoc), 1987-1989
- 35. Committees—New Wing/Renovation & Expansion (Ad Hoc), 1990-1991
- 36. Committees—Nominating, 1963, 1970-1980
- 37. Committees—Operating Procedures (Ad Hoc), 1972
- 38. Committees—Operations (Forward) Planning, 1965-1970
- 39. Committees—Planning, Promotion & Public Relations, 1970
- 40. Committees—Publications, 1951
- 41. Committees—Research, 1950-1966
- 42. Committees—Research, 1967-1980
- 43. Committees—Research, 1981-1991
- 44. Committees—Science Advisory, 1989
- 45. Committees—Ways and Means (Ad Hoc), 1970
- 46. Cresap Report (and reaction to), 1965-1966
- 47. Detroit Science Center, 1969-1983
- 48. Donor Report, 1991-1992
- 49. History (of CIS), 1930-1980
- 50. History (of CIS), 1933, 1935, 1960
- 51. History (of CIS)--A History of the Cranbrook Institute of Science by Cecil Billington, May 1937
- 52. History (of CIS)--*In Behalf of the Cranbrook Institute of Science* by Cecil Billington, 1949 (2 copies)
- 53. History (of CIS)--Land Description, 1931, 1933
- 54. History (of CIS)—Mineral Collection, 1930s, 1990s
- 55. History (of CIS)—Trust Indentures, Tax Exempt Status, Bylaws, 1932, 1934-1968, 1974-1985

- 1. Quarterly Meeting Minutes, 1937-1940
- 2. Quarterly Meeting Minutes, 1942-1942
- 3. Quarterly Meeting Minutes, 1943-1944
- 4. Quarterly Meeting Minutes, 1945-1946
- 5. Quarterly Meeting Minutes, 1947
- 6. Quarterly Meeting Minutes, 1948
- 7. Quarterly Meeting Minutes, 1949
- 8. Quarterly Meeting Minutes, 1950
- 9. Quarterly Meeting Minutes, 1951
- 10. Quarterly Meeting Minutes, 1952
- 11. Quarterly Meeting Minutes, 1953
- 12. Quarterly Meeting Minutes, 1954
- 13. Quarterly Meeting Minutes, 1955
- 14. Quarterly Meeting Minutes, 1956
- 15. Quarterly Meeting Minutes, 1957
- 16. Quarterly Meeting Minutes, 1958
- 17. Quarterly Meeting Minutes, 1959

- 18. Quarterly Meeting Minutes, 1960
- 19. Quarterly Meeting Minutes, 1961
- 20. Quarterly Meeting Minutes, 1962
- 21. Quarterly Meeting Minutes, 1963
- 22. Quarterly Meeting Minutes, 1964
- 23. Quarterly Meeting Minutes, 1965 24. Quarterly Meeting Minutes, 1966
- 25. Quarterly Meeting Minutes, 1960
- 26. Quarterly Meeting Minutes, 1967
- 27. Quarterly Meeting Minutes, 1969
- 28. Quarterly Meeting Minutes, 1970
- 29. Quarterly Meeting Minutes, 1971
- 30. Quarterly Meeting Minutes, 1972
- 31. Quarterly Meeting Minutes, 1973
- 32. Quarterly Meeting Minutes, 1974
- 33. Quarterly Meeting Minutes, 1975
- 34. Quarterly Meeting Minutes, 1976

1. Quarterly Meeting Minutes, 1977 2. Quarterly Meeting Minutes, 1978 3. Quarterly Meeting Minutes, 1979 4. Quarterly Meeting Minutes, 1980 5. Quarterly Meeting Minutes, 1981 6. Quarterly Meeting Minutes, March 1982 7. Quarterly Meeting Minutes, Sep, Dec 1984 8. Quarterly Meeting Minutes, Mar, Jun, Jul 1985 9. Ouarterly Meeting Minutes, Sep. Dec 1985 10. Quarterly Meeting Minutes, Mar, Jun 1986 11. Quarterly Meeting Minutes, Sep, Dec 1986 12. Quarterly Meeting Minutes, Mar, Jun 1987 13. Quarterly Meeting Minutes, Sep, Dec 1987 14. Quarterly Meeting Minutes, Mar, Jun 1988 15. Quarterly Meeting Minutes, Sep, Dec 1988 16. Quarterly Meeting Minutes, Mar, Jun 1989 17. Quarterly Meeting Minutes, Sep. Dec 1989 18. Quarterly Meeting Minutes, Apr, Jun, Oct 1990 19. Ouarterly Meeting Minutes, Jan, Apr 1991 20. Quarterly Meeting Minutes, Jun, Oct 1991 21. Quarterly Meeting Minutes, Jan, Apr 1992 22. Quarterly Meeting Minutes, Jun, Oct 1992 23. Quarterly Meeting Minutes, Jan, Apr 1993 24. Quarterly Meeting Minutes, Jun, Oct 1993 25. Ouarterly Meeting Minutes. Jan. Apr 1994

- 1. Quarterly Meeting Minutes, Oct 1995
- 2. Quarterly Meeting Minutes, Jan 1996
- 3. Quarterly Meeting Minutes, Apr, Oct 1996
- 4. Quarterly Meeting Minutes, Jan, Apr, Oct 1997
- 5. Quarterly Meeting Minutes, Apr, Jun, Oct 1998
- 6. Quarterly Meeting Minutes, Jan, Apr, Jun 1999
- 7. Quarterly Meeting Minutes, Jan, Apr 2000
- 8. Quarterly Meeting Minutes, Jun 2000
- 9. Trustee Directories, 1930s-1990s incomplete

Series II OPERATIONS

Box 6

Administration subseries

- 1. CIS Summary of Activities, Programs, and Budgets 1972-1973
- 2. Code of Ethics, 1977-1985
- 3. Environmental Task Force, 1991-1991
- 4. Future Planning, 1939, 1981
- 5. Gift Shop, 1595-1960, 1996
- 6. Goals and Objectives, 1978-1980
- 7. Goals and Objectives, 1986-1988
- 8. Goals and Objectives, 1989-1992
- 9. Goals and Objectives, 1992-1994
- 10. Goals and Objectives, 1995-1996
- 11. Logo (CIS), 1982-1993
- 12. Mission Statement, 1980s-1990s incomplete
- 13. Mission Statement—self study, 1992
- 14. Report—Cranbrook Institute of Science by Michael Guy, 1972

Admissions subseries

- 15. Attendance Figures, 1969-1985
- 16. Collaborative Efforts—with CEC, 1987
- 17. Correspondence and Memos, 1968-1993
- 18. Visitor Surveys, 1953-1963, 1985

Awards subseries

- 19. Mary Soper Pope Award--General, 1964
- 20. Mary Soper Pope Award--Revival, 1989
- 21. Mary Soper Pope Award—Frans Verdoorn, 1946
- 22. Mary Soper Pope Award—Charles Deam, 1947
- 23. Mary Soper Pope Award—William Vogt, 1948
- 24. Mary Soper Pope Award—Jens Christian Clausen, David Daniels Keck, William McKinley Hiesey, 1949

- 25. Mary Soper Pope Award—Martin Cardenas, 1951
- 26. Mary Soper Pope Award—Emma Lucy Braun, 1952
- 27. Mary Soper Pope Award—Irving Widmer Bailey, 1954
- 28. Mary Soper Pope Award—Kenneth Neatby, 1959
- 29. Mary Soper Pope Award—Edmund H. Fulling, 1962
- 30. Mary Soper Pope Award-Edgar T. Wheery, 1964
- 31. Mary Soper Pope Award—Hally Jolivette Sax and Karl Sax, 1966
- 32. Mary Soper Pope Award—Stanley A. Cain, 1969
- 33. Mary Soper Pope Award—William Campbell Steere, 1970
- 34. President's Award for Excellence—Kathleen Roth, 1990

Budget/Finance subseries

- 35. Appraisal—Manufacturers' Appraisal Company, 1952
- 36. Appraisal—CIS Art Collection, 1978
- 37. Appraisal—Upkeep Report, 1955
- 38. Appraisal—Upkeep Report, 1956
- 39. Appraisal—Upkeep Report, 1957
- 40. Appraisal—Upkeep Report, 1958
- 41. Appraisal—Upkeep Report, 1959
- 42. Budgetary Distribution Account Numbers, 1960s, 1973-1974
- 43. Financial Statements, 1930
- 44. Financial Statements, 1931-1932
- 45. Financial Statements, 1932-1933
- 46. Financial Statements, 1933-1934
- 47. Financial Statements, 1934-1935
- 48. Financial Statements, 1935-1936
- 49. Financial Statements, 1936-1937
- 50. Financial Statements, 1937-1938
- 51. Financial Statements, 1938-1939
- 52. Financial Statements, 1939-1940
- 53. Financial Statements, 1940-1941
- 54. Financial Statements, 1941-1942
- 55. Financial Statements, 1944
- 56. Financial Statements, 1945-1946
- 57. Financial Statements-Condensed, 1939-1946
- 58. Financial Statements, 1946-1947
- 59. Financial Statements, 1947-1948
- 60. Financial Statements, 1948-1949
- 61. Financial Statements, 1952-1953
- 62. Financial Statements, 1953-1954
- 63. Financial Statements, 1956-1957
- 64. Financial Statements, 1957-1958
- 65. Financial Statements, 1958-1959
- 66. Financial Statements, 1960
- 67. Financial Statements, 1961-1962
- 68. Financial Statements, 1963-1964

- 69. Financial Statements, 1964-1965
- 70. Financial Statements, 1965-1966
- 71. Financial Statements, 1966-1967
- 72. Financial Statements, 1967-1968
- 73. Financial Statements, 1968-1969
- 74. Financial Statements, 1969-1970
- 75. Financial Statements, 1971-1972
- 76. First Level Appropriation, 1979, 1985
- 77. First Level Appropriation—*Report on the First Level Appropriation*, July 13, 1985
- 78. Five year Financial and Programmatic Projections, August 1, 1985
- 79. Insurance, 1937, 1951-1979
- 80. Insurance, 1980-1993
- 81. National Bank of Detroit—Trust Accounts, 1957-1960

Community Relations subseries

- 1. Clubs—Michigan Botanical Club, 1948-1952
- 2. Clubs—Michigan Wildflower Association, 1941-1942
- 3. Clubs—Oakland Audubon Society, 1973
- 4. Clubs—Sigma Xi, 1975-1990
- 5. Events, 1982-1984
- 6. Events—Autumn Fest, 1984
- 7. Events—CIS 10th Anniversary Celebration, 1940
- 8. Events—Danish Dinner, 1961
- 9. Events—Fun Run, 1982-1991
- 10. Events—Maple Syrup Festival, 1978-1989
- 11. Events—Robert R. McMath Planetarium Dedication, 1955
- 12. Events-Robert T. Hatt's Retirement Dinner, May 5, 1967
- 13. Events—Smithsonian at Cranbrook, 1976-1977
- 14. Events—Step Out for Science, 1992
- 15. Fundraising, 1962-1982
- 16. Fundraising, 1988-1996
- 17. Fundraising—Brochures, misc., n.d., 1960s-1990s
- 18. Fundraising—Development Report, 1984-1985
- 19. Fundraising—Lasers and Ice, 1988-1989
- 20. Fundraising—Lighter Than Air, 1977, 1979
- 21. Fundraising—Orchids and Ice, 1990-1991
- 22. Fundraising-Rainbows and Ice, 1992-1993
- 23. Fundraising—Silver and Ice, 1988
- 24. Fundraising—Stars and Ice, 1991-1992
- 25. Fundraising—Treasures and Ice, 1989-1990
- 26. Fundraising—Winterscape, 1983-1984
- 27. Membership, 1938-1959
- 28. Membership, 1965

- 29. Membership, 1993-1996
- 30. Parents Advisory Council, 1994-1996

Maintenance subseries

- 31. Air Conditioning—William E. Kapp, architect, 1957-1962
- 32. Air Conditioning—Skillman Wing—contracts & specs, 1961
- 33. Air Conditioning—Norman S. Suter & Co., 1961-1965, 1968
- 34. Boiler, 1978
- 35. Building Footage, 1955, 1961, 1965
- 36. Construction—Correspondence, 1958-1962
- 37. Construction—Skillman Wing, 1961-1962
- 38. Construction—Skillman Wing, 1963-1964
- 39. Equipment—Computers, 1987
- 40. Equipment—Expenditures and Forecasts, 1936-1937
- 41. Equipment—Inventory, 1967
- 42. Equipment—Lease from Space/Defense Corp., 1962-1964, 1968-1971
- 43. Floor Plans, undated
- 44. General, 1974-1983
- 45. General, 1984-1992
- 46. Handicap Access, 1983-1992
- 47. Health Hazards, 1964-1965
- 48. HVAC, 1967-1978
- 49. Nagey Courtyard—Correspondence, 1978-1979
- 50. Nagey Courtyard—Drawings, Contracts, Bids, 1978
- 51. Painting, 1979-1980
- 52. Parking/Traffic, 1983-1984
- 53. Parking/Traffic, 1985
- 54. Parking/Traffic, 1987-1990
- 55. Reflecting Pool—"Milles Pond" fish, 1979-1980
- 56. Roofing, 1976-1980
- 57. Security, 1972, 1977-1992
- 58. Security—File removed, restricted material
- 59. Security—File removed, restricted material
- 60. Security—Japanese Art Theft, 1984-1985
- 61. Security—A Review of Security Problems at Cranbrook Institute of Science, 12-14-1968
- 62. Storage Space Proposal, 1987
- 63. TV Antenna/Satellite Proposal, 1976

- 1. Ultraviolet Light-Effects on Museum, 1963-1964
- 2. Ultilities, 1963
- 3. Utilities, 1973-1975
- 4. Vehicles—Correspondence, 1985-1986

5. Vehicles—Purchase and Sales, 1972-1986

Personnel subseries

- 6. File removed, restricted material
- 7. Department Head Meeting Minutes, Feb 1984-Jun 1984
- 8. Department Head Meeting Minutes, Jul 1984-Dec 1984
- 9. Department Head Meeting Minutes, Jan 1985-Jun 1985
- 10. Department Head Meeting Minutes, Jul 1985-Dec 1985
- 11. Department Head Meeting Minutes, 1986
- 12. Department Head Retreats, 1982
- 13. Department Head Retreats, 1985
- 14. File removed from collection. Keep number as place-holder.
- 15. Education Committee Meeting Minutes, 1996-1997
- 16. Ethics and Conduct Code, 20 May 1985
- 17. Executive Committee Meeting Minutes, 1996-1997
- 18. Honorary Appointments, 1985
- 19. Job Descriptions, 1973
- 20. Library Committee Meeting Minutes, 1996
- 21. New Institute Committee Meeting Minutes, 1996-1997
- 22. Organizational Charts, 1960s-1990s various years
- 23. Staff Lists, 1963, 1972, 1975, 1995
- 24. Staff Meeting Minutes, 1981-1982, 1996
- 25. Volunteers/Docents, n.d., 1979-1991
- 26. Volunteers/Docents—Newsletter, 1979-1992 sporatic

Properties subseries

- 27. contents relocated to 15:55A
- 28. Apple Island, 1965-1991
- 29. Beresford property (411 Lone Pine Rd), 1985-1989, 1995
- 30. Edwards property (Oxford,MI), 1973-1974
- 31. Grace H. Flood Nature Chalet, 1974-1975
- 32. Grace H. Flood Nature Chalet, 1976
- 33. Flood Estate Trust, 1982-1983
- 34. Beresford Farm (Metamora, MI), 1981-1983, 1988-1989
- 35. Beresford Farm—Appraisal, 1989
- 36. Beresford Farm-Hebert, James, 1983-1986
- 37. Beresford Farm—Spanger, James and Patricia, 1982-1989
- 38. Schjolin Property (127 Stoneybrook Lane), 1982-1997
- 39. Ward Property (Orchard Lake), 1969-1972
- 40. Ward Property (Orchard Lake), 1976-1985
- 41. Ward Property (Orchard Lake), 1988-1990
- 42. Ward Property (Orchard Lake), 1991-1992
- 43. Ward Property (Orchard Lake)—Outside Proposals, 1988-1990

Publications subseries

44. Catalogs and Publication Lists, various dates

- 45. History of Publications Dept., 1952, 1982
- 46. Instructions to Authors, 1938-1939
- 47. Meeting Minutes, 1984-1993 (not complete)
- 48. Quarterly Reports, 1983-1988

Series III EXHIBITS

- Box 9
- 1. Academy of Art (loans from), 1955-1956, 1962-1966
- 2. AIDS, 1993-1994
- 3. All Things Beautiful: The Japanese Tradition, 1984
- 4. Ancient Egypt and the Tomb of Tutankahamen, 1973
- 5. Animals as Architects, 1995
- 6. Audubon Prints, 1982-1993
- 7. Basketry of the North American Indians, 1941
- 8. Bicentennial Exhibits, 1973-1976
- 9. Brochures & Announcements, undated, various years
- 10. Changing Earth, 1988-1990
- 11. Collection Connection, 1989-1990
- 12. Dinosaurs! Dinosaurs!, 1987
- 13. Discovery Room, 1983-1985
- 14. Earth Quest, 1995-1996
- 15. Earth Resources Technology Satellite (ERTS), 1974
- 16. Earth Science (modernization of existing exhibit), 1977
- 17. Earth's Treasures, 1988-1990
- 18. Eskimo Exhibit, 1941
- 19. Exhibit Planning—Budget, 1988-1989
- 20. Exhibit Planning—Collection Planning, 1954-1991
- 21. Exhibit Planning—Exhibit Development Team (EDT), 1987-1988
- 22. Exhibit Planning—Exhibit Development Team Extension Committee (EDTEC), 1988
- 23. Exhibit Planning—Exhibit Development Team Meeting Minutes, 1987
- 24. Exhibit Planning—Exhibit Development Team Meeting Minutes, 1988
- 25. Exhibit Planning—Exhibit Evaluation, 1989-1990
- 26. Exhibit Planning—Existing Exhibit Analysis, 1987
- 27. Exhibit Planning—Exploratorium, 1980
- 28. Exhibit Planning—Focus Groups, 1989-1990
- 29. Exhibit Planning—Gerard Hilferty & Associates (GHA), 1988-1992
- 30. Exhibit Planning—Goals and Objectives, 1987, 1989
- 31. Exhibit Planning—Guidelines, 1989
- 32. Exhibit Planning-Master Plan, 1988-1989
- 33. Exhibit Planning—Schedule, 1993-1994
- 34. Exhibit Planning—Schematics Design Phase, 1989-1990
- 35. Exhibit Planning—Work Groups, c. 1990

36. Exhibit Planning and Preservation, n.d., 1930-1967

37. Exploring the Universe, 1988-1990

38. Foucault Pendulum, n.d., 1983

39. Guide to the Exhibits, 1st ed., 1940

40. Guide to the Exhibits, 2nd ed., 1941

41. Guide to the Exhibits, 3rd ed., 1945

42. Guide to the Exhibits, 4th ed., 1947

43. Guide to the Exhibits, 5th ed., 1951

44. Guide to the Exhibits, 6th ed., 1956

45. Guide to the Exhibits, 7th ed., 1960

46. Hall of Light and Color, 1979-1980

47. Halley's Comet, 1985-1986

48. Hardware of Mathematics, 1962-1964

49. Human Experience, 1988-1990

50. Inua: Spirit World of the Bering Sea Eskimo, 1984-1985

51. It's All in Your Head, 1995

52. Lasera, 1979-1982

53. Lasera, 1983-1992

54. Living World, 1988-1990

55. Masks: Occult and Utilitarian, 1940

56. Masters of the Night, 1993

57. Mathematics Emporium, 1965-1980

58. Michigan Sesquicentennial, 1986

59. Mineral Hall, 1974-1975, 1993

60. Nature Orientation Center (Dedication), 1968

61. Observatory, 1970-1985

61A. Out of This World, n.d.

62. Physics Hall, n.d., 1962-1984

63. Physics Hall—Cohen Study, 1979

64. Physics Hall-Exhibit Surveys, 1974, 1984

65. A Pictoral Book of Exhibits, c. 1960s

66. Planetarium, n.d., 1955-1988, 1998

67. San Diego Museum of Natural History, 1987

68. Science Theater, 1989-1990

69. Shape of Mathematics, 1964-1966

70. Shell Collection, 1957, 1988-1991

71. Solar Energy, 1975

72. Speakeasy: Communicating in the '80s, 1982

73. Spiders!, 1994-1995

Box 10

1. Spiders! script (from the National Museum of Natural History), 1994

2. Sport, 1993-1994

3. Stories in Hair and Fur, 1949

4. Structures, 1993

5. Surface of the Sun, n.d.

- 6. Traveling Exhibits, 1941, 1950s-1976
- 7. 20th Century Dinosaurs, 1982
- 8. Up With Science, n.d.
- 9. Wankel Engine, 1973
- 10. Water Wonders, 1995
- 11. Waterworks, 1988-1990
- 12. Weather, 1993-1994
- 13. Whales, 1983
- 13A. What in the World....?, n.d.
- 14. What Makes Music?, 1995-1996

Series IV EDUCATION

- 15. Brochures and Class Listings, n.d., 1933-1979
- 16. Brochures and Class Listings, 1980-1996
- 17. Brochures and Class Listings At the Museum, 1980s
- 18. Computers, 1979-1982
- 19. Craft Books, 1927, 1944
- 20. Cranbrook on the Go Program, 1982, c.1990s
- 21. Department of Education Program Review, 1987
- 22. Distance Learning, 1993
- 23. Earth Day, 1989-1990
- 24. Edu-Mentor Program, 1991-1992
- 25. Education Staff Correspondence, 1970s-1980s
- 26. Elementary School Programs, n.d., 1970-1984
- 27. Experimental Projects for Women and Girls Program, 1994
- 28. Fee Schedules, 1982
- 29. Field Trips, n.d., 1970-1985
- 30. Field Trips, 1989-1992
- 31. Funding—Edison Foundation, 1973-1974
- 32. Funding—General Electric Foundation/ASTC, 1985-1986
- 33. Funding—Howard Hughes Medical Institute, 1992
- 34. Funding—Kellogg Foundation, 1981-1987
- 35. Funding—Kellogg Foundation, 1988-1990
- 36. Funding—Knight Foundation, 1983-1989
- 37. Funding—Lyon Foundation, 1987-1990
- 38. Funding-Miscellaeous, 1980s-1990s
- 39. Funding—Skillman Foundation, 1984-1989
- 40. Funding—Skillman Foundation, 1989-1992
- 41. Funding—Skillman Foundation, 1995-1996
- 42. Games and Quizzes, c.1950s, 1952
- 43. Goals and Objectives, 1987
- 44. Hearing and Visually Impared Program, 1984, 1989
- 45. High School Interns, 1987
- 46. Horizons Upward Bound Science and Math Center, 1992, 1994
- 47. Lake Superior State College, 1987-1988

48. Lawrence Technological University, 1996 49. Lectures—Searching for Dinosaur DNA, 1993 50. Michigan Education Seminars, 1984 51. Michigan Science Museum Collaborative, 1983-1986 52. Michigan Science Museum Collaborative, 1987 53. Michigan Science Museum Collaborative, 1988 54. Michigan Science Museum Collaborative, 1989 55. Michigan Science Museum Collaborative, 1990-1992 56. Michigan State University, 1983-1987, 1991 57. Michigan Wildlife Art Awards, 1975, 1983, 1987, 1988 58. National Science and Technology Week, 1981 59. Nature Center, n.d., 1972-1987 60. Newsletters, 1994 61. Oakland Community College, n.d. 62. Oakland County, MI Public Schools, 1983-1991 63. Oakland University, 1973-1974 64. Photography Class, 1984 65. Physics Classes, n.d. 66. Physics Olympics, 1982 67. Pontiac Area Urban League, 1988-1992 68. Pontiac, MI Public School System, 1985 69. Preschool Programs, 1988 70. Rediscovering Our Great Lakes Program, 1975-1976 71. School Visits, n.d., various 1950s-1980s 72. Science 4 Program, c.1984 73. Science Club, n.d., 1969-1973, 1980 74. Science Explorer Camp, 1980s 75. Science Hands-On!, c.mid-1990s 76. Science is Everywhere Program, 1996 77. Science Museum (television show), 1964 78. Senior Citizens, 1988-1991 78A. Starlab. 1987 79. Summer Science Camp, 1979-1981 80. Sunday Brunch Lecture Series, 1994-1996 81. Teacher Training Proposal, 1973 82. Uni-Science Program, 1994-1995 83. University Collaborative, 1990-1991 84. University of Michigan, 1986-1988 85. Up With Science Program, 1982 86. Your Heritage House, n.d., 1974-1976 87. Youth Alive Program, 1995-1997

Series V RESEARCH

Arboretum Development Subseries

- 1. Cranbrook Landscape Survey/Preservation, 1968-1972
- 2. Cranbrook Gardens/Arboretum Development Planning Conference, Transcripts, 1981
- 3. Cranbrook Gardens/Arboretum Development Planning Conference, 1981-1983
- 4. Cranbrook Living Arboretum (Beresford Center) Proposal, 1982

Divisions Subseries

- 5. Research Summaries, 1930-1980
- 6. Anthropology, Indian Earthwork Survey, 1984-1987
- 7. Anthropology, Research Associates, Zurel, Richard, 1984-1992
- 8. Anthropology, Research Reports, 1962-1984
- 9. Botany, Bruce Peninsula (Ontario), 1949
- 10. Botany, Cain, Stanley, Published Works, 1938-1949
- 11. Botany, Cain, Stanley, Macatawa Dunes Survey, 1948
- 12. Botany, Cain, Stanley, Papers, An Ecologist's View of the Population-Natural Resources Problem, 1949
- 13. Botany, Cain, Stanley, Papers, Natural Resources and Population Pressures, 1949
- 14. Botany, Leelanau County Flora, 1947-1987
- 15. Botany, Origination Papers, 1939
- 16. Botany, Research Associates, Bailey, Karl, 1937-1975
- 17. Botany, Research Associates, Churchill, John, 1973
- 18. Botany, Research Associates, Thompson, Paul, 1982-1991
- 19. Botany, Research Reports, 1959-1990
- 20. Botany, Thompson, Paul 1959-1994
- 21. Botany, Thompson, Paul, Beech Maple Plot Survey, n.d.
- 22. Botany, Wells, James, Fly Ash Project (Detroit Edison), 1985-1986
- 23. Botany, Wells, James, Michigan Islands Botanical Research, 1987
- 24. Botany, Wells, James, Michigan Sand Dunes, 1982-1985
- 25. Botany, Wells, James, NIH Proposal, Biosystematic Studies and Protein Enrichment Investigations in Polymnia sonchifolia (Compositae), 1969
- 26. Botany, Wells, James, Schjolin Plant Conservation Garden, 1985
- 27. Director, Research Reports, 1961
- 28. Director, West, Robert, Kathmandu (Nepal), 1987
- 29. Director, West, Robert, Kathmandu (Nepal), 1988
- 30. Director, West, Robert, Published Works, 1970-1974
- 31. Director, West, Robert, Published Works, 1976
- 32. Director, West, Robert, Published Works, 1977-1978
- 33. Director, West, Robert, Published Works, 1979
- 34. Director, West, Robert, Published Works, 1980
- 35. Director, West, Robert, Published Works, 1981
- 36. Director, West, Robert, Published Works, 1983
- 37. Director, West, Robert, Published Works, 1985-1986

- Director, West, Robert, Published Works, Chitarwata Series, Correspondence, 1987
- 39. Director, West, Robert, Published Works, Chitarwata Series, Correspondence, 1988
- 40. Director, West, Robert, Published Works, Chitarwata Series, Correspondence, 1989
- 41. Director, West, Robert, Published Works, Chitarwata Series, Correspondence, 1990
- 42. Director, West, Robert, Published Works, Chitarwata Series, Correspondence, 1991
- 43. Director, West, Robert, Published Works, Chitarwata Series, 1991
- 44. Director, West, Robert, Published Works, Conference Proceedings, Abstracts and Book Reviews, 1970-1991
- 45. Director, West, Robert, Published Works, *Endangered and Orphaned Natural History and Anthropology Collections in the United States and Canada*, Correspondence, 1987
- 46. Director, West, Robert, Published Works, *Endangered and Orphaned Natural History and Anthropology Collections in the United States and Canada*, Correspondence, 1988
- 47. Director, West, Robert, Published Works, *Endangered and Orphaned Natural History and Anthropology Collections in the United States and Canada*, 1988
- 48. Director, West, Robert, Published Works, *Miocene Vertebrates from the Siwalik Group, Western Nepal*, Correspondence, 1989-1991
- 49. Director, West, Robert, Published Works, *Miocene Vertebrates from the Siwalik Group, Western Nepal*, Correspondence, 1991
- 50. Director, West, Robert, Published Works, *Paramys Wyomingensis, a* Small Rodent from the Middle Eocene of Wyoming, 1969
- Director, West, Robert, Published Works, Vertebrate Paleontology of the Green River Basin, Wyoming, 1840-1910, Correspondence, 1988-1990
- 52. Director, West, Robert, Published Works, Vertebrate Paleontology of the Green River Basin, Wyoming, 1840-1910, 1990
- 53. Director, West, Robert, Published Works, *State Regulation of Geological, Paleontological, and Archaeological Collecting*, Correspondence, 1989
- 54. Director, West, Robert, Published Works, *State Regulation of Geological, Paleontological, and Archaeological Collecting*, 1989
- 55. Director, West, Robert, Published Works, *State Regulation of Geological, Paleontological, and Archaeological Collecting*, Correspondence, 1990
- 56. Director, West, Robert, Published Works, *State Regulation of Geological, Paleontological, and Archaeological Collecting*, Correspondence, 1991

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- 58. Director, West, Robert, Society or Vertebrate Paleontology, 47th Annual Meeting, 1987
- 59. Director, West, Robert, Society or Vertebrate Paleontology, Government Liaison Committee, 1987-1989
- 60. Director, West, Robert, Society or Vertebrate Paleontology, Government Liaison Committee, 1990-1991
- 61. Director, West, Robert, Society or Vertebrate Paleontology, Newsletter Report CIS, 1987-1991
- 62. Geology, Mineralogy and Paleontology, Research Associates, Shoshani, Jaheskel (Hezy), 1989-1992
- 63. Geology, Mineralogy and Paleontology, Shelton Property Excavation, 1983
- 64. Geology, Mineralogy and Paleontology, Shelton Property Excavation, 1984
- 65. Geology, Mineralogy and Paleontology, Shelton Property Excavation, 1984-1985
- 66. Geology, Mineralogy and Paleontology, Shelton Property Excavation, 1986
- 67. Geology, Mineralogy and Paleontology, Shelton Property Excavation, 1987-1989
- 68. Geology, Mineralogy and Paleontology, Summit Place Mall Excavation, 1989
- 69. Zoology, Bird Banding, Permit, 1955-1959
- 70. Zoology, Bird Banding, Research Reports, 1959-1982
- Zoology, Dice, Lee, Public Health Service Research Grant (M2050/M1650), Heredity of Behavior Type in Peromyscus, 1956-1964
- 72. Zoology, Harding, James, Wood Turtle, 1979-1987
- 73. Zoology, Newcombe, Curtis, Crab Studies, 1949
- 74. Zoology, Research Associates, Dice, Lee, Published Works, *Relation* of Fertility to Religious Affiliation and to Church Attendance in Ann Arbor, Michigan 1951-1954, 1965
- 75. Zoology, Research Associates, Fowler, James, 1962
- 76. Zoology, Research Reports, 1968-1980

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Inland Lakes Sub-subseries

- 1. Bacterial Contamination Research Proposal (C-5148), 1973
- 2. Child Lake, Plant Population Data, 1948
- 3. Echo Lake, Plant Population Data, 1948
- 4. ERTS, Eutrophication of Inland Lakes, Proposal, 1971

- 5. ERTS, Eutrophication of Inland Lakes, Correspondence, 1971-1973
- 6. ERTS, Eutrophication of Inland Lakes, Mapping Report, 1974
- 7. ERTS, Proposal, Ecological Impact Study, 1972
- 8. Heart Lake, Pollen Analytic Study, 1948
- 9. Huron Mountain Lakes, 1973
- 10. Island, Lower Long and Forest Lakes, Fisheries Survey, 1957
- 11. Island, Lower Long and Forest Lakes, Pollution Study, 1967
- 12. Island, Lower Long and Forest Lakes, Pollution Study, 1968
- 13. Island, Lower Long and Forest Lakes, Pollution Study, 1969
- 14. Island, Lower Long and Forest Lakes, Pollution Study, 1970-1971
- 15. Island, Lower Long and Forest Lakes, Leptopel Proposal to Federal Water Quality Administration, 1970
- 16. Island, Lower Long and Forest Lakes, Progress Reports, 1970-1972
- 17. Island, Lower Long and Forest Lakes, Water Quality Final Report I, 1972
- Island, Lower Long and Forest Lakes, Water Quality Final Report II, 1973 (Part 1 of 2)
- 19. Island, Lower Long and Forest Lakes, Water Quality Final Report II, 1973 (Part 2 or 2)
- 20. Kingswood Lake, Vegetation Control, 1947-1953
- 21. Lake Angelus, Pollution Study, 1969
- 22. Lake Angelus, Pollution Study, 1970
- 23. Lake Management Symposium, 1972
- 24. Orange Lake, Vegetation Data, 1948
- 25. Orchard Lake, Vegetation Data, 1948
- 26. Progess Reports, 1946-1949
- 27. Sodon Lake, Chemical Analysis, 1947
- 28. Sodon Lake, Field Notebooks, 1946-1947
- 29. Sodon Lake, Field Notebooks, 1947
- 30. Sodon Lake, Green Sulphur Bacterium, 1947-1950
- 31. Sodon Lake, Light Readings, 1947-1949
- 32. Sodon Lake, Mollusk Reports, 1949
- 33. Sodon Lake, Organic Matter Data, 1947-1949
- 34. Sodon Lake, Oxygen Studies Data, 1947
- 35. Sodon Lake, Ph Data, 1947
- 36. Sodon Lake, Plankton Analysis Data, 1947
- 37. Sodon Lake, Pollen Reports, 1948
- 38. Sodon Lake, Sediment Color Grading Data, 1948
- 39. Sodon Lake, Seeding-on Experiments, 1947
- 40. Sodon Lake, Temperature Data, 1947
- 41. Sodon Lake, Temperature Data, 1948
- 42. Sodon Lake, Temperature Data, 1949
- 43. Sodon Lake, Temperature Reports, 1948
- 44. Sodon Lake, Temperature Reports, 1949
- 45. Sodon Lake, Vegetation Data and Reports, 1947-1948
- 46. Sodon Lake, Water Productivity Reports, 1950

- 47. Walnut Lake, Light Reading/Phosphorus Data, 1947
- 48. Walnut Lake, Vegetation Data, 1948
- 49. Wing Lake, Pollution Study, 1969-1970
- 50. Wing Lake, Vegetation Data, 1948

Great Lakes Research Group Sub-subseries

- 51. EPA Projects, Monroe Harbor (R810232-01), 1982
- 52. EPA Projects, Monroe Harbor (R810232-02), 1982-1983
- 53. EPA Projects, Monroe Harbor (R810232), 1983
- 54. EPA Projects, Monroe Harbor (R810232), 1984
- 55. EPA Projects, Monroe Harbor (R810232-02), 1985-1986
- 56. EPA Projects, Saginaw Bay (R802685-1), 1973
- 57. EPA Projects, Saginaw Bay (R802685-2), 1974-1975
- 58. EPA Projects, Saginaw Bay (R802685), International Joint Commission Report, 1977
- 59. EPA Projects, Saginaw Bay (R802685), 1975-1980

Box 13

- 1. EPA Projects, Saginaw Bay (R804442-01), 1976-1977
- 2. EPA Projects, Saginaw Bay (R804442-02), 1977-1978
- 3. EPA Projects, Saginaw Bay (R804442-03), 1978-1986
- 4. EPA Projects, Saginaw Bay (R806597), 1979
- 5. EPA Projects, Saginaw Bay (R806597), Feb 1980-Mar 1980
- 6. EPA Projects, Saginaw Bay (R806597), Apr 1980-Dec 1980
- 7. EPA Projects, Saginaw Bay (R806597-03), 1981-1983
- 8. Great Lakes and Marine Waters Center (GLMWC) Advisory Committee, 1975-1977
- 9. LLRS, Government Funding, 1981
- 10. LLRS, Government Funding, 1982
- 11. LLRS, Government Funding, Jan 1983-Feb 1983
- 12. LLRS, Government Funding, Mar 1983
- 13. LLRS, Government Funding, Apr 1983
- 14. LLRS, Government Funding, 1983(?)
- 15. LLRS, Reorganization, 1984
- Proposal to Purchase Organic Contaminants Analytical System, 1983-1984
- 17. Workshops, Dioxins in the Environment, 1983
- Workshops, Transport and Fate of Particulate Associated Pollutants, 1983

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- 19. Annual Report, 1982
- 20. Book Inventory, 1976
- 21. Budget, 1984-1986
- 22. Collection Descriptions, 1976-1989
- 23. Donations, 1950-1990

- 24. Expansion/Collection, 1974-1985
- 25. Policy, 1979
- 26. Publication Exchange Partners List, 1967-1987
- 27. Serial Holdings and Subscriptions, 1969-1977

Visiting Scholars Program Subseries

- 28. General Information, 1962-1971
- 29. Chapman, V.J., 1967-1980
- Daniels, Farrington, 1963-1969 (See also: 9:71 CIS Exhibits, Solar Energy)
- 31. Dansereau, Pierre, 1965-1989
- 32. Fox, Denis, 1969-1970
- 33. Fox, Denis, Personal Correspondence, 1971-1983
- 34. Sax, Karl, 1966-1973
- 35. Thompson, Eric, 1966-1975

Cain, Stanley Iconography Subseries

- 36. Cattail Marsh, Chlorophyceae, 1947
- 37. Cattail Marsh, Chlorophyceae, 1947
- 38. Cattail Marsh, Chlorophyceae, 1947
- 39. Cattail Marsh, Chlorophyceae, 1947
- 40. Cattail Marsh, Chlorophyceae, 1947
- 41. Cattail Marsh, Dinophyceae, 1947
- 42. Cattail Marsh, Myxophyceae, 1947
- 43. Cranbrook Fountain Pool, Chlorophyceae, 1947
- 44. Cranbrook Fountain Pool, Myxophyceae, 1947
- 45. Cranbrook Lake, Bacillarieae, 1947
- 46. Cranbrook Lake, Chlorophyceae, 1947
- 47. Cranbrook Lake, Chlorophyceae, 1947
- 48. Cranbrook Lake, Chlorophyceae, 1947
- 49. Cranbrook Lake, Euglenophyceae, 1947
- 50. Cranbrook Lake, Myxophyceae, 1947
- 51. Cranbrook Lake, Plankton, 1947
- 52. Cranbrook Lake, Plankton, 1947
- 53. Cranbrook Lake, Protozoa, 1947
- 54. Cranbrook Lake, Protozoa, 1947
- 55. Cranbrook Lake, Trochelminthes, 1947
- 56. Cranbrook Pond, Chlorophyceae, 1947
- 57. Cranbrook Pond, Protozoa, 1947
- 58. Cranbrook Pond, Rotaroria, 1947
- 59. Echo Lake, Plankton, 1947
- 60. Haven Hill, Chlorophyceae, 1947
- 61. Highlands Area, Chlorophyceae, 1947
- 62. Highlands Area, Dinophyceae, 1947
- 63. Highlands Area, Heterokonte, 1947
- 64. Highlands Area, Myxophyceae, 1947

65. Newcomb Lake, Chlorophyceae, 1947 66. Newcomb Lake, Dichothrix, 1947 67. Newcomb Lake, Heterokontae, 1947 68. Newcomb Lake, Myxophyceae, 1947 69. Orange Lake, Chlorophyceae, 1947 70. Orange Lake, Dinophyceae, 1947 71. Orange Lake, Myxophyceae, 1947 72. Orchard Lake, Bacillarieae, 1947 73. Oxbow Road, Bacillarieae, 1947 74. Sodon Lake, Bacillarieae, 1947 75. Sodon Lake, Chlorophyceae, 1947 76. Sodon Lake, Chlorophyceae, 1947 77. Sodon Lake, Cyanochloridinae, 1947 78. Sodon Lake, Fossils, 1947 79. Sodon Lake, Fossils, 1947 80. Sodon Lake, Fossils, 1947 81. Sodon Lake, Heterokontae, 1947 82. Sodon Lake, Myxophyceae, 1947 83. Sodon Lake, Myxophyceae, 1947 84. Sodon Lake, Plankton, 1947 85. Sodon Lake, Plankton, 1947 86. Sodon Lake, Plankton, 1947 87. Sodon Lake, Plankton, 1947 88. Sodon Lake, Plankton, 1947 89. Sodon Lake, Plankton, 1947 90. Sodon Lake, Protozoa, 1947 91. Sodon Lake, Vegetation, 1947 92. Sodon Lake, Vegetation, 1947 93. Sogden Lake, Arthropoda, 1947 94. Sogden Lake, Bacillarieae, 1947 95. Sogden Lake, Chlorophyceae, 1947 96. Sogden Lake, Plankton, 1947 97. Sogden Lake, Plankton, 1947 98. Sogden Lake, Protozoa, 1947 99. Sogden Lake, Rotatoria, 1947 100. Teeple Hill Lake, Myxophyceae, 1947

Series VI RENOVATION & EXPANSION

- 1. Architectural Advisory Council, 1990
- 2. Arrival Feature, 1994-1995
- 3. Assistant Director's Report, 1989-1990
- 4. Children's Shop, Workshop, Bookshop, 1974
- 5. Competitive Positioning Study (2 copies), June 1986

- 6. Consultants (list of), 1984
- 7. Edison House—Dedication, 6-1-1966
- 8. Edison House—General, n.d., 1960s-1989
- 9. Edison House—Guestbook, n.d.
- 10. Edison House—Inventories, n.d., 1966, 1980-1981
- 11. Energy Efficiency Analysis, 1989
- 12. Expansion Proposal, 1945
- 13. Expansion Proposals, 1969-1980
- 14. Feasibility Study-C.W. Shaver & Co., 1981
- 15. Funding—Bond Issue, 1994
- 16. Funding—Capital Campaign, 1990-1991
- 17. Gerard Hilferty & Associates (GHA)-Contract with CIS, n.d.
- 18. GHA—Interpretive Planning Report, June 1989
- 19. GHA—Schematic Design Drawings, 1989
- 20. Hellmuth, Obata & Kassabaum, Inc (HOK), 1986-1987
- 21. HOK, 1988-1989
- 22. HOK-Contracts, 1984, 1986, 1989
- 23. HOK—Plans and Elevations, n.d., 1986, 1990
- 24. HOK-Preliminary Code Review (2 copies), May 1989
- 25. HOK-The Saarinen Tradition by William Odell, 1989
- 26. HOK—Schematic Design Summary, April 1989
- 27. Hoffman, Dan, 1991
- 28. Steven Holl Architects, n.d., 1993
- 29. HVAC, 1989
- 30. Interim Exhibit Stategy, 1986
- 31. Janus, 1987
- 32. Market Research, June 1984
- 33. Market Research—Audience Research for Expansion Project, March 1991
- 34. Market Survey of Oakland, Wayne, and Macomb Counties, July 1984
- 35. National Register of Historic Places, 1987
- 36. Nature Center, 1967-1989
- 37. "The New Institute" brochure, 1995
- 38. "The New Institute" report, March 1995
- 39. "The New Institute" Steering Committee, 1995
- 40. Operating Expense Projections, 1988, 1992
- 41. Parking Issues, 1989, 1995-1996
- 42. Phase I—Security Risk Analysis and Recommendations, 1996
- 43. Planning Study-Bentz, Whaley, Flessner & Associates, March 1985
- 44. Project Background and Key Dates, 1970s-1990s
- 45. Project Organization, n.d., 1988
- 46. Project Schedules, 1989-1996
- 47. Project Team Goals and Objectives, 1989
- 48. Project Team Meeting Minutes (includes all committees), 1985-1986
- 49. Project Team Meeting Minutes (includes all committees), 1988

- 50. Project Team Meeting Minutes (includes all committees), Jan-May 1989
- 51. Project Team Meeting Minutes (includes all committees), Jun-Dec 1989
- 52. Project Team Meeting Minutes (includes all committees), 1990-1991
- 53. Project Team Quarterly Reports, Jun-Aug 1989
- 54. Project Updates, 1991
- 55. Renovation & Expansion News & Views--newsletter, 1989-1990
- 56. Roof, n.d., 1992
- 57. Soil Investigation, 1989
- 58. Statement of Concern Regarding [R&E Plans] by Richard Redding, c.1989
- 59. TMP Associates, c. late 1970s
- 60. Wint, Dennis-Renovation & Expasion files pertaining to, 1984-1986
- 61. Woodward Access, 1985-1991

Series VII CORRESPONDENCE

- 1. "A" general, 1930-1940
- 2. "A" general, 1941-1950
- 3. "A" general, 1951-1960
- 4. "A" general, 1961-1970
- 5. "A" general, 1971-1980
- 6. "A" general, 1981-1990
- 7. Academy of Art, 1950-1951, 1977-1982
- 8. Academy of Art, 1983
- 9. Academy of Art, 1984-1985
- 10. Academy of Art, 1986-1987
- 11. Academy of Art, 1988-1991
- 12. Allen, Louis, 1980-1982
- 13. Allen, Sanford, 1947-1957
- 14. "B" general, 1930-1940
- 15. "B" general, 1941-1950
- 16. "B" general, 1951-1960
- 17. "B" general, 1961-1965
- 18. "B" general, 1966-1970
- 19. "B" general, n.d., 1973-1982
- 20. Bauder, Lillian, 1985-1986
- 21. Bauder, Lillian, 1987-1988
- 22. Bauder, Lillian, 1989-1990
- 23. Bauder, Lillian, 1991-1993
- 24. Beresford, James, 1930-1969
- 25. Beresford, William, 1945-1966
- 26. Billington, Cecil, n.d., 1926-1939, 1950
- 27. Bingham, Marjorie, 1935-1946

28. Board of Trustees (CIS), 1930-1973

- 29. Booth, George, n.d., 1927, 1930-1941
- 30. Booth, Henry S., 1946-1987
- 31. Bowen, Robert N., 1969-1974
- 32. Bowen, Robert N., 1975-1978
- 33. Bowen, Robert N., 1979
- 34. Bowen, Robert N., 1980
- 35. Boy Scouts of America, 1950-1951, 1982
- 36. Brown, G. Arthur Jr., 1963-1969
- 37. Bulkley, J. James, 1950-1955
- 38. Butchart, G. Reeves, 1951-1960
- 39. Butler, Michael V., 1969-1982
- 40. "C" general, 1930-1940
- 41. "C" general, 1941-1950
- 42. "C" general, 1951-1960
- 43. "C" general, 1962-1964
- 44. "C" general, 1965-1969
- 45. "C" general, 1970-1980
- 46. "C" general, 1981-1989
- 47. Cahalane, Victor H., 1931-1934, 1963
- 48. Cain, Stanley A., 1947-1988
- 49. Carmel, James H., 1951-1954, 1959, 1969-1971
- 50. Christ Church Cranbrook, 1950-1951
- 51. Cisler, Walker L., 1954-1958, 1970
- 52. Colburn, William B., 1933-1934, 1938, 1966-1967
- 53. Cranbrook Central Committee, 1950-1951, 1963
- 54. Cranbrook Foundation, 1932-1983
- 55A Cranbrook Foundation Housing, 1946-1974
- 55. Cranbrook School, n.d., 1946-1966
- 56. Cresap, McCormick & Paget, 1965
- 57. Curtis, Heber D., 1934
- 58. "D" general, 1934-1940
- 59. "D" general, 1941-1950
- 60. "D" general, 1951-1960
- 61. "D" general, c. early 1960s, 1961-1970
- 62. "D" general, 1971-1971, 1979
- 63. "D" general, 1982-1989
- 64. Dahlberg, LeRoy W., 1960-1983

- 1. Detroit Edison, 1949, 1962-1969
- 2. Dice, Lee R., n.d., 1931-1967
- 3. Dockstader, Frederick, n.d., 1950-1953, 1960s, 1980
- 4. Drinkwine, Tammy, 1981-1986
- 5. "E" general, 1933-1950
- 6. "E" general, n.d., 1951-1958

7. "E" general, 1963-1986 8. "F" general, 1934-1950 9. "F" general, 1951-1960 10. "F" general, 1961-1970 11. "F" general, n.d., 1974-1986 12. "G" general, 1930-1955 13. "G" general, 1962-1968 14. "G" general, 1975-1983 15. George, Edwin O., 1962-1966 16. George, Col. Edwin S., 1937-1966 17. Goddard, Archibald N., 1936-1966, 1985 18. "H" general, 1931-1950 19. "H" general, 1951-1966 20. "H" general, 1971-1980 21. Hall, Dr. Marion T., 1950-1951 22. Hatt, Robert T., 1935-1950 23. Hatt, Robert T., 1951-1958 24. Hatt, Robert T., 1960-1968 25. Horizons Upward Bound (HUB), 1991 26. Hulbert, Henry S., 1930-1959 27. "I" general, 1946-1951 28. "I" general, 1968-1989 29. "J" general, 1935-1967 30. "J" general, 1980-1987 31. Jacobowitz, Ellen S., 1992, 1994 32. Junior College proposal, 1940-1941 33. "K" general, 1932-1950 34. "K" general, n.d., 1951-1955 35. "K" general, n.d., 1961-1966, 1979-1980 36. Kingswood School, 1950 37. "L" general, n.d., 1950-1967, 1979-1985 38. Leopold, Nathan F., 1924-1974 39. "M" general, 1926-1950 40. "M" general, 1951-1960 41. "M" general, 1962-1967 42. "M" general, 1973-1982 43. Mains, Edward, 1947 44. Martin, Dan, 1980-1982 45. Martin, Dan, 1983 46. Martin, Dan, 1984 47. Mexico, 1950-1951 48. Michigan Department of Conservation, 1950-1951 49. Michigan, State of, 1983-1991 50. Michigan State University, 1950-1951 51. Michigan, University of, 1944, 1950-1951 52. "Mc" general, 1926-1950

- 53. "Mc" general, n.d., 1963-1989
- 54. McMath, Robert, 1932-1965

- 1. "N" general, 1930-1976
- 2. National Bank of Detroit, 1946-1948, 1950-1951
- 3. National Research Council, 1950-1951
- 4. Newcomb Memorial Fund, 1951-1952
- 5. Nickell, Walter P., 1950-1951, 1965
- 6. "O" general, 1946-1967
- 7. "P" general, 1939-1950
- 8. "P" general, 1951-1959
- 9. "P" general, 1964-1965
- 10. "P" general, 1970-1984
- 11. Pope, Mary Soper award, n.d., 1945-1970
- 12. Prescott, G. W., 1947, 1951
- 13. "Q" general, 1950
- 14. "R" general, 1946-1969
- 15. Roth, Kathleen, 1980-1987
- 16. Rowland, Levi P., n.d., 1926, 1954
- 17. "S" general, n.d., 1936-1958
- 18. "S" general, 1961-1967
- 19. "S" general, 1974, 1978
- 20. "S" general, 1981-1985
- 21. Slawson, Chester, n.d., 1926-1964
- 22. Smithsonian Institution, 1950-1953, 1962, 1972-1974, 1980-1990
- 23. "T" general, 1950-1957
- 24. "T" general, n.d., 1965-1978
- 25. Tyrrell, W. Bryant, 1929-1930, 1954
- 26. "U" general, 1931-1963, 1971
- 27. United Nations Educational, Scientific and Cultural Organization (UNESCO), 1950-1951
- 28. United States Department of State, 1951, 1963
- 29. United States Senate and Congress, 1950, 1962-1963, 1985-1991
- 30. University Publishers, 1960, 1963-1964
- 31. "V" general, 1949-1960
- 32. Van Tyne, Josselyn, 1946-1951
- 33. "W" general, 1930-1950
- 34. "W" general, 1951-1970
- 35. "W" general, 1972-1987
- 36. Wards Natural Science Establishment, Inc., n.d., 1938-1951
- 37. Wayne [State] University, 1936-1951
- 38. Wells, James R., 1980-1983
- 39. West, Robert M., 1987-1990
- 40. Wint, Dennis M., 1982-1983
- 41. Wint, Dennis, M., 1984-1986

42. Wittliff, Arthur B., n.d., 1946, 1955-1965
43. Wittry, Warren L., 1966-1968
44. Wittry, Warren L., 1969-1972
45. "Y" general, 1951-1979
46. "Z" general, 1963

Series VIII OVERSIZED MATERIALS

Box 18

1. HOK Facility Program for CIS, August 1984

Box 19 Restricted files—no access

CIS Director's Papers Index

Abbreviations used in the index are listed as follows: CAA=Cranbrook Academy of Art CEC=Cranbrook Educational Community CIS=Cranbrook Institute of Science EDT=Exhibit Development Team EDTEC=Exhibit Development Team Extention Committee EPA=United State Environmental Protection Agency ERTS=Earth Resources Technology Satellite GLC=Government Liaison Committee of the Society of Vertebrate Paleontology GHA=Gerard Hilferty & Associates HOK=Hellmuth, Obata and Kassabaum LLRS=Large Lake Research Station (located in Grosse Ile, Michigan) SVP=Society of Vertebrate Paleontology

A&A Asphalt Paving Co. 15:4 Abbey Homes 15:5 Abu Simbel 17:28 Academy of Natural Sciences 15:4 Academy of Art 15:30 --correspondence 15:7-11 --gifts to 15:7 --loans from 9:1, 15:8-9 --Triton Pool—water quality 13:32 --Wallace Mitchell 15:4 Accessioning & cataloging procedures—exhibits 9:20 Adler Planetarium 16:54 Admissions 6:15-18 Adney, A. T. 15:2, 15:44 AIDS exhibit 9:2 Alabama, University of 15:4 Alaska—film by Ben East 16:12 Alaska --Native American rights 17:29 --statehood 17:29 Albany Institute of History and Art 15:5 Alberta [Canada] Natural Resources and Sciences Centre 15:6 Aleksa, John 15:4, 15:31, 15:36 Algae study 15:48 All Things Beautiful: The Japanese Tradition exhibit 9:3 Allen, Louis 15:12 Allen, Sanford 15:13, 15:54, 16:33 Allied Film Laboratory 15:5

Alma Public Schools 15:1 Altman, Ralph 15:3 Althin, Torsten 15:5 American Association of Museums (AAM) 15:5-6, 15:14, 15:40, 16:5, 17:41 American Association of University Women 15:3, 15:6 American Meteorite Laboratory 15:2 American Meteorite Museum 15:3 American Museum 15:6 American Museum of Natural History 15:1, 15:36 --Clyde Fisher (American Indians) 15:2 --Brian Mason 15:4 --specimen purchase 15:2 Amster, Jerry 17:40 Analemma (Arrival Feature) 14:2 Ancient Egypt and the Tomb of Tutankhamen exhibit 9:4 Angell Foundation 15:5 Animal hides 15:19, 15:40, 17:19, 17:26 Animals as Architects exhibit 9:5 Annual reports 1:1-48, 2:1-9 Anschultz, Reynold G.—mineral donation 15:3 Anthopology collection 15:44 Apple Computers 15:6 Apple Island 8:28 *see also* Cranbrook Nature Sanctuary Applied Science and Technology, Inc. 8:43 Appraisals 6:35-41, 17:19 Arboretum --development 11:1-4 --plan 16:30, 17:40 Architect selection—renovation & expansion project 14:1 Architectural Advisory Council 14:1 Archives at CIS--proposed creation of 7:62 Argullite carvings 15:62 Armed Forces exhibit 17:26 Arizona Highways—art of William H. Howe 15:5 Arnold Arboretum 15:3 Arrival Feature 14:2 Art Institute of Chicago 15:43 Art Metal Construction Company 15:1 Art collection—CIS 6:36 Articles of Incorporation 2:10 Association of American University Presses 15:3-4 Association of Science Museum Directors (ASMD) 11:45-47 Association of Systematics Collections 11:45-47 Astronomy program 16:2 At the Museum 10:17 Atlantic Ecological Research Station 15:17

Atlas Designed to Illustrate Geography of the Heavens 15:45 Attendance figures 6:15 Audubon prints 9:6 Audubon Society—Kirtland's Warbler 15:6 Australian Mining & Exploration Co. 15:6 Autumn Fest 7:6 Avinoff, A. 15:40 Awards --Mary Soper Pope award 6:19-33

--President's Award for Excellence 6:34

Backus, Mrs. Standish 15:16 Bailey, Irving Widmer 6:27, 15:16, 16:23, 17:11 Bailey, Karl D. 15:16, 12:23 Baker, William H. 15:17 Baltimore Museum of Art 15:59 Barden House 15:55A Barnes, Dr. Carl, Jr. 10:63 Bartz, Christine 13:21 Basketry of the North American Indians exhibit 9:7 Bauder, Lillian 15:20-23, 17:39 Baxter, Dr. Dow V. 15:17-18, 16:24 Bayer, Goren, Gornbein, Gropman, and Kaplan, P.C.—Drinkwine lawsuit 16:4 Beaudette, Mrs. O. L. 15:14 Beaver Island 15:47 Bee Club 15:46 Belanger, C. A. 15:16-17 Belprez, George 15:18 Benedict, G. W. 15:14 Bendix Corporation 9:15 --Bendix Aerospace Systems Division 12:4-6 Benninghoff, Bill 13:23 Bentz, Whaley, Flessner & Associates, Inc. 6:78 Beresford family 2:13 --Beresford, Florence Booth 8:29, 8:34, 15:17, 15:19, 17:40-41 --Florence Booth Beresford Trust 17:41 --Beresford, James A. 15:24, 16:22, 17:2, 17:43-44 --Beresford, John B. 17:40 --Beresford, William E. 15:25, 15:36 Beresford farm (Metamora, MI) 8:34-37, 15:20 --appraisal 8:35 --CEC v. Hebert, et al 8:36 --CEC v. Spangler, et al 8:37 --purchase agreement 11:4 Beresford Foundation 14:4

Beresford property (411 Lone Pine Rd.) 2:13, 8:29, 15:21, 17:40 Beresford teaching center (Mineral Hall) 9:59 Bicentennial exhibits 9:8, 10:70 Bicknell, Alice 12:30, 16:23 Billington, Cecil 15:54, 17:1 ■ A History of the Cranbrook Institute of Science 2:51 ■ In Behalf of the Cranbrook Institute of Science 2:52 --biographical information 15:26 --correspondence 15:26 --estate (book donation) 13:23 Bingham, Marjorie 15:27 Bird banding 11:69-70, 15:31 Bird collecting/collection 15:42, 15:47, 16:9, 16:23, 16:34, 17:23, 17:32 Bird Research Foundation 16:22 Black, Fred 15:16 Blain, Alexander W. 15:15 Blakslee, George C. 16:26 Blanchard, Congressman James 13:9 Bloomfield Hills City Council-satellite/TV antenna proposal 7:63 Blue Sky plan (future planning) 6:4 Blythe, Gerald S. 15:55, 16:23 Board of Governors see Trustees Boehlert, Sherwood 17:29 Boilers 15:54 Bolivian textiles 17:45 Bone identification 15:42 Booth, Alice (Mrs. Warren) 17:4 Booth, Ellen Scripps memorial 16:16 Booth, Henry Scripps 11:1, 15:24, 15:54 --correspondence 15:30 --grant to CIS, 1946 16:54 --Maple Sugar Festival, poem 15:30 Booth, George G. --correspondence 15:29 --Henry S. Hulbert 16:26 --mineral donation to start CIS 15:29 --Native American collection 16:22 --Rowland collection purchase 16:39, 17:16 --Chester Slawson correspondence 17:21 Booth George G. Corporation 2:50 Booth, James Scripps 15:16 --car collection 15:29 Booth Lake 12:20 *see also* Cranbrook Lake and Kingswood Lake Booth Memorial Committee 15:15 Booth, Warren 15:14, 16:22 Botany 15:27, 15:48, 16:21

Bouchard, Rep. Mike 15:23 Bowen, Robert 15:7 --Barden House 8:27 --correspondence 13:33, 15:31-34 Boy Scouts of America 15:35 Bradfield, Elizabeth 15:14 Brady, R. McClelland 15:14, 15:26, 15:29 Braun, Emma Lucy 6:26, 17:11 Brede, Ruth Bowell 15:43 Brieux, Alain 15:43 Brixley, Shawn 15:10 Brooklyn [NY] Museum 15:14, 16:22-23 Brookside School—Audubon prints 9:6 Broomfield, Congressman William 12:51, 13:3, 13:6, 13:11, 17:29 Brown, G. Arthur, Jr. 15:36, 17:43 Bruce Museum 16:19 Bruny Brothers Inc.—title contractors 15:15 Buckberrough, John --Land description, CIS 2:53 Budget/Finance 6:35-81, 15:53 --insurance for collections 16:33-35 Budget cutbacks, science education 10:55 Buffalo [NY] Museum of Natural History 15:14 Buffalo [NY] Museum of Science 15:15, 15:27 Building footage 7:35 Bulkey, L. James 15:16 --correspondence 15:37 Bunt, Floyd 12:8, 17:37 Butchart, Mrs. G. Reeves 15:38, 16:3, 17:32 Butler, Michael V. 15:39 Bylaws 2:54

Cahalane, Victor H. 15:57, 16:26, 16:54 --correspondence 15:47 --resignation 16:2 Cain/Cowles collection 13:23 Cain, Louise 15:48 Cain, Stanley A. 15:41, 17:12 --correspondence 15:48 --manuscripts 11:12-13, 12:32 --Mary Soper Pope award 6:32, 17:11 --papers 11:12-13 --published works 11;10, 12:37, 12:44 --research 15:48 --research, botany 11:11

--research, inland lake 12:2-3, 12:20, 12:24-26, 12:31-33, 12:35-38, 12:40, 12:42, 12:44-45, 12:48, 12:50, 13:36-100 Canoe—Solomon Islands 16:10, 16:24 Cardenas, Martin 6:25, 17:11, 17:28 Carlebach, Julius, Inc. 15:41 Carmel, James H. 12:10 --correspondence 15:49 Carnegie Institution of Washington 15:42 Carnegie Mineralogical Award 2:54 Carolina parroquets (bird) 15:58, 16:22 Carr, Congressman Bob 13:13, 17:29 Carr, John and Son 15:43 Carrier pidgeons 16:18 Carson Astronomical Instruments 15:45 Case, Gerald R. 11:38-42 Cassirer, F.W. 15:40 Cattail Marsh 13:36-42 CEC 6:16 --centralization 15:28 --centralization proposal (1962) 15:54 Cemetery—North Territorial Road, Plymouth, MI 15:32 Cenco Instruments Corporation 17:18 Central Cottage Industries Emporium 17:43 Chamaedaphne Bog 13;64 Chandler, Milford G. 15:42 Changing Earth exhibit 9:10 Chicago Natural History Museum 15:42 Child Lake 12:2, 12:38 Children's Museum of Indianapolis 16:12 China dinner set 16:39 Chissus Construction 7:36, 14:36 Christ Church Cranbrook (CCC) 15:50 Church-Craft 15:36, 15:43 Cider press 17:15 Circus elephant (Jenny) 11:68 Cisler, Walker 10:31 CIS 10th anniversary celebration 7:7 Cisler, Walker L. --correspondence 15:51 Civil Service testing 15:53 Clampitt, Philip 12:13-15 Clausen, Jens Christian 6:24, 17:11 Cleveland Museum of Natural History 15:40-41 Clubs --Aboriginal Research Club 17:13 --Michigan Botanical Club 7:1, 16:21, 16:40, 17:5

--Michigan Wildflower Association 7:2 --Oakland Audubon Society 7:3 --Sigma Xi 7:4 Cobo Hall 17:39 Cohen, Laura 15:45 Colburn, William B. 15:26, 15:42-44 --bequest to CIS 15:52, 15:64 --correspondence 15:52 Colby, Frederick L., Jr. 15:43 Collection Connection exhibit 9:11 Collection management policies 9:20 Coleman, Laurence Vail 15:30 Colter, Bruce, Jr. 15:45 Columbia University 16:52 Comar Corporation 7:42, 15:45 see also Space/Defense Corporation Committees (Trustees/Board of Governors) --Annual Giving 2:12 --Beresford Property 2:13 --Building 2:14, 16:33 --Capital Campaign 2:15 --Community Relations 2:16, 2:17, 2:18, 2:19 --Cranbrook Nature Sanctuary 2:20 --Development 2:21 --Educational Programs Advisory 2:22 --Education 2:23-2:25 --Executive 2:26-2:28 --Finance 2:29, 16:18, 17:2 --Governance 2:30 --Mineralogical 2:31 --New Wing/Renovation & Expansion 2:32-2:35 --Nominating 2:36 --Operating Procedures 2:37 --Operations (Forward) Planning 2:38 --Planning, Promotion & Public Relations 2:39 --Publications 2:40 --Research 2:41-2:43 --Science Advisory 2:44 --Special Projects 17:21 --Ways & Means 2:45 Community relations 7:1-30 Computers 7:39, 15:45 --computer-assisted exhibits 16:7 --educational programs with computers 10:18 Conferences --3rd Annual Remote Sensing of Earth Resources Conference 12:6

Connelly, Mimi 15:11

Construction 7:36-38 see also Maintenance --west wing 7:36 --Nagey Courtyard 7:49-50 --Skillman wing 7:37-38 Consumers Power 15:46 Cooper, Douglas 15:23 Cooper, Paul 15:41 Cooper, William E. 16:2 Cornell, Sydney and Sandra 8:37 Cornell University 15:49 Coronet Instructional Films 17:14 Coward McCann Publishing Company 15:44 Craft books 10:19 Cranbrook Central Committee 15:53 Cranbrook Foundation 15:13, 15:17, 15:26, 15:29-30, 17:42 --correspondence 15:54 Cranbrook Fountain Pool 13:33-34 Cranbrook, Kent, England 16:5-6 Cranbrook Lake 12:20, 12:26, 12:28-29, 13:45-55 see also Kingswood Lake and Booth Lake Cranbrook Nature Sanctuary 2:20, 2:28, 2:45, 15:11, 15:21, 15:23, 15:33 --Apple Island 8:28 --archaeological work 15:19 --Boy Scouts of America 15:35 --fencing 16:42 --Flood Nature Chalet 8:31-33 --Friends of the Nature Sanctuary 8:42 --Hickory Pointe subdivision 15:34 --security 16:28 --Walter P. Nickell fireplace 17:44 --Ward property 8:39-43, 15:26 --opposition to sale of 8:42, 15:23 Cranbrook On the Go program 10:20 Cranbrook Pond 13:56-58 Cranbrook Run 17:15 Cranbrook School --correspondence 15:55 --observatory 16:52 --science educational programs for 15:40, 16:2 Cravin, James A. 15:14 Cresap report 2:46 Cresap, McCormick and Paget 15:56 Croze, Harvey Jr. 15:46 Cultural Properties Committee 15:9 Cumming, Ruth 15:46 Curtis, Heber D.

--correpondence 15:57 Cybersol 15:43

DMB&B Public Relations 8:43

Dahlberg, LeRoy W. --correspondence 15:64 Danish Ambassador-Count Keild Gustav Knuth-Winterfeldt 7:8 Danish Dinner 7:8 Dansereau, Pierre 15:60, 17:8 Dartmouth College 15:60-61, 16:24 Deam, Charles 6:22, 17:11 Deane, Rodney William 16:40 Dearborn Historical Museum 15:60 Deaton Museum Studio 16:24 Deer, white-tailed 15:61 DeLuxe Metal Furniture Company 15:58 Denio, John 15:18 Denver [CO] Art Museum 15:59 Department of Education 10:21 Department of Natural Resources-loan 17:1 DeTerra, Helmut 15:59 Detroit Acoustical Contracting Company 15:59 Detroit Adventure, Inc. 15:61-62, 16:24 Detroit Astronomical Society 15:59 Detroit Edison 13:11-12, 16:15 --correspondence 16:1 --Monroe Power Plant 11:22 Detroit educational television 15:61 Detroit Historical Museum 15:60 Detroit Historical Society 15:59 --Rowland collection 15:26 Detroit Institute of Art 15:58-59, 15:61, 17:31 Detroit Institute of Science 16:52 Detroit News 15:26 Detroit Public Schools 10:39-40, 10:72, 15:60 Detroit Science Center 2:47, 15:24, 15:49, 15:51, 15:61, 15:64, 16:28, 17:10, 17:34 Detroit Science Museum Society—development of Detroit Science Center 15:60 Detroit Zoological Institute 10:48, 15:60, 15:63, 17:39 Detroit's 250th anniversary celebration 15:60 Development office-establishment of 17:24 Dewhurst, C. Kurt 10:56 Diamond, Judy 9:67 Dice, Lee 15:26, 15:47, 15:57, 16:54 (as acting director) --correspondence 16:2 --published works 11:74

Dingall, Congressman John 13:9, 13:11, 13:13 Dinosaur tracks 17:1 Dinosaurs! Dinosaurs! Exhibit 9:12 Diorama—land conservation 16:40 Director (CIS) correspondence on microfishe 15:34 Director (CIS) search 15:26, 16:54 (1934) Discovery Room exhibit 9:13 Distance learning 10:22 Distortion mirror 16:41 Diversity Task Force 2:19 Dockstader, Frederick 16:3, 16:44 Dodge, Cora 15:61 Dog skeletons 16:19 Donations 15:19, 15:54 --bald eagle 15:40, 15:47 --emerald 15:36 --minerals 15:24-25 --Nevin Fisk donation of Pre-Colombian artifacts 17:15, 17:40 Donor report (to Board of Governors) 2:48 Drake farmsite 16:42 Dream Committee--future planning 6:4 Drinkwine, Tammy—lawsuit 16:4 Duffield, Henry Jr. 15:58 DuMouchelles Certified Auctioneers and Estate Appraisers 7:60 Dunn, Mrs. Alfred D. 15:61 Dutch Elm disease—spraying on Cranbrook campus 17:5-6 Dworak brass collection 17:26

Eames, Charles—*Powers of Ten* film 16:7 Earth Day 10:23 Earth Quest exhibit 9:14 Earth Resources Technology Satellite (ERTS) 9:15, 12:1, 12:4-7, 12:9, 12:56-57 see also LANDSAT Earth Science exhibit—modernization of current exhibit 9:16 Earth's Treasures exhibit 9:17 East, Ben 16:5, 16:12, 16:24 --Artic trip 16:22 --Hudson Bay trip 16:22 East and West Association 16:5 Echo Lake 12:3, 12:28, 13:59 Edison House 13:34, 14:7-10, 15:4, 15:18, 15:24, 15:30, 16:1, 16:7, 16:15, 16:35 --Beresford tea set 17:43 Edison Foundation 10:31 Edsall, Bruce 16:11 Edsel Ford Estate Lake 12:28, 13:64

Education staff correspondence 10:25 Educational programs 10:15-87, 15:3, 17:23 see also Science education --funding for 10:31-41 Edu-Mentor program 10:24 Edwards property 8:30 Ehrmann, Martin 16:6 Eichstedt and Grissim Assoc.—landscaping 16:7 Elementary school programs 10:26 Ellis, Clark—sculpture placement 15:9 Engler, Governor John 16:49 Environmental issues --Recycling 6:3 --Waste management 6:3 Environmental Task Force 6:3 Equipment --computers 7:39 --expenditures and forecasts 7:40 --inventories 7:40-41 --lease from Space Defense Corp. 7:42 Eschman, Don-reprint library 13:23 Eskimo Art, Inc. 16:6, 16:40, 17:8, 17:22 Eskimo exhibit/collection 9:18, 17:17 Ethics and conduct code 8:16 Events --Autumn Fest 7:6 --CIS 10th Anniversary celebration 7:7 --Danish Dinner 7:8 --Fun Run 7:9 --Robert T. Hatt's retirement dinner 7:12 --Maple Syrup Festival 7:10 --Robert R. McMath Planetarium dedication 7:11 --Miscellaneous 7:5 --Smithsonian at Cranbrook 7:13 --Step Out for Science 7:14 Ex-Cell-O Corporation 16:7 Exhibit brochures 9:9 Exhibit cases 15:1, 15:47, 16:2, 16:39 Exhibit guidebooks 9:39-45, 9:65 Exhibit planning --budget 9:19 --collection planning 9:20 --Exhibit Development Team (EDT) 9:21-24, 14:31 --Exhibit Development Team Extension Committee (EDTEC) 9:10, 9:17, 9:37, 9:54 --exhibit evaluation 9:25 --existing exhibit analysis 9:26

--exploratorium 9:27 --focus groups 9:28 --Gerard Hilferty & Associates (GHA) 9:21,9:29, 9:34, 9:68, 14:17-19 --goals & objectives 9:30 --guidelines 9:31 --master plan 9:32 --models 16:22 --San Diego Museum of Natural History 9:67 --schedule 9:33 --schematics design phase 9:34 --work groups 9:35 Exhibit planning and preservation 9:36, 15:49 Exhibits 9:1-72, 10:1-14, 10:18, 15:8, 15:46-47, 15:59, 16:13, 17:1, 17:14, 17:26, 17:33 Exploring the Universe exhibit 9:37

 $\mathbf{F}_{\text{aculty housing 17:9}}$ --Barden House 8:27, 15:55, 17:34 --Faculty Row 15:55 Fair Employment Practices Act 15:61 Fallout shelter 17:26 Farwell, Olive 16:22 Farwell, Oliver 16:8 Farwell Library 16:8 Faxon, Senator Jack 16:49 Fecker telescope 9:61 Fern collection—Boston University 16:37 Ferns of Michigan 16:29 Ferry, Dexter M., Jr. 2:47, 15:24, 15:51, 15:64 Ferry, Hawkins 2:47 Ferry Foundation 2:47, 15:49, 15:61 Field Museum of Natural History [Chicago] 16:10, 16:22 Field trips 10:29-30 --Antarctic field trip 17:39 Field work—CIS Director 15:21, 15:40 --Hatt, Belgian Congo 17:8 --Hatt, Iraq 16:23 --Hatt, proposed field work 16:24 --Hatt, Yucatan 15:42, 16:22 Film projector 16:6 Filmmakers, Inc. 16:37 Fisher, Harvey I. 16:8 Fisher, Otto O.—Sir William Herschel manuscripts 16:10 Fletcher, Margaret 15:32 Flood, Aubrey C. and Grace H. 8:31-33, 8:40, 15:32, 16:8 --Audubon prints 16:11

Flood Nature Chalet 8:31-33 see also Cranbrook Nature Sanctuary Floor plans 7:43 Flynn, David S. --memorial fund 16:11 --Nature Center trail 15:33 --scholarship fund 10:74 Forbes, John Ripley 16:8 Ford, James Bacon 15:64, 16:10 Ford Nature Center see Nature Orientation Center Ford, William D. 17:29 Forest Lake 12:10-19 Forward planning 2:38, 2:39 Fossil leaves 17:26 Foucault pendulum 9:38, 15:39 Foucault program 15:33 Founders Day 15:50 Founders Medal 15:30, 17:34 Founders Memorial 15:59 Fowler, James 11:75 Fox, Denis 12:15 Fox, James W. 16:11 Fox, Virginia Beresford 17:44 Fredericks, Marshall 15:33, 16:8, 16:10 --bas-relief plaque of GGB and ESB 16:12 --bench 16:39 --Mary Soper Pope award 15:59, 17:11 Freres, Sac—amber 16:9 Frey, Donald N. 16:10 Friedrich, Paul 15:53 Friends of the Nature Sanctuary 8:42 Fuertes exhibition 15:7 Fuller, Arthur B. 15:49, 16:8-9, 16:23 Fulling, Edmund H. 6:29, 17:11 Fun Run 7:9 Fundraising 2:12, 2:15, 2:21, 7:15-26, 15:24, 15:56 --Academy of Art 15:8 --Corporate contributions 2:12, 2:21 --Lasers and Ice 7:19 --Lighter Than Air 7:20 --Orchids and Ice 7:21 --Rainbows and Ice 7:22 --Silver and Ice 7:23 --Stars and Ice 7:24 --Summer Spectacular 7:16 --Treasures and Ice 7:25 --Winterscape 7:26

Fur exhibit 15:59

Galloway, J.J. 16:12 Gamble, Stan—archaeological collection 16:14 General Electric Foundation 10:32 General Electric Research Laboratory 16:12 General Motors Corporation 7:42, 10:9, 16:46 General Motors exhibit—Skillman Wing 16:13 General Motors Research Laboratories 15:64, 16:13 George, Edwin O. 16:15 George, Edwin S. 16:26 --correspondence 16:16 --Edwin S. George Foundation 15:49 --Edwin S. George Publication Fund 15:64 --Edwin S. George Reserve—botanical survey 16:16 --A Preliminary Study of a Program for the Development of Cranbrook Institute of Science 16:16 Gerard Hilferty & Associates (GHA) 9:21, 9:34, 9:68, 14:17-19 Giffels-Webster Engineers 8:43 Gift shop 6:5 Gilpin, Laura 16:22 Gingerich, Philip 10:84 Globe, geo-physical 15:32 Goals and objectives--administrative 6:6-10 Goddard, Archibald N. --correspondence 16:17 --Goddard estate—proposals for use 17:41 --Goddard Memorial 16:17 --Some Thoughts Regarding the Future of Cranbrook Institute of Science 16:17 Goddard, Eloise-flower paintings by Allice Goddard West 16:17 Goddard and Goddard Co. 16:17 Goddard, Mary G. 16:17 Goeldi, James 16:12 Good, Dave 17:38 Goodale, Marion 16:36 Goodall, Jane 15:32, 16:14 Goodenough, Daniel 17:18 Grand Rapids Press 15:26 Grand Rapids [MI] Public Museum 17:39 Grand Truck Western Railroad Company—glacial boulder 16:22 Great Depression era 15:47 --Works Progress Administration 16:22, 16:39 Green Family Foundation 16:14 Green, Mrs. Merle 16:13 Green Sulphur bacterium 12:30

Greenhouse—CIS 16:42 Greenway, Charles M. 16:12, 16:26 Group visits (schools) 10:71 Guard station, Academy Way 15:53 Guatemala 15:42 Guest, Bud—Time Traveler radio show 16:13, 17:43 Guy, Michael Cranbrook Institute of Science 6:14

Hafstad, Dr. Lawrence R. 16:19-20 Hagenah, Dale J. 11:9, 16:19-20 Halgrim, Robert C.—Edison House 16:19 Hall, Dr. Marion T. 16:21, 16:39 Hall of Light and Color 9:46 Halley's Comet 9:47 Hamtramck [MI] 16:18 Hamtramck Public Schools 16:19, 16:24 Handicap access 7:46 Hanes, Florence N. 16:20 Harding, James 11:72 Hardware of Mathematics exhibit 9:48 Harpoon 16:12 Harris, William P. 16:18-19 Hart, Phillip 17:29 Harvard University 16:18 Hatt, Robert T. 12:20, 16:3, 16:47 --correspondence 16:22-24 --Dream Committee (1939) 6:4 --proposal for centralization of Cranbrook, 1946 17:42 --Retirement dinner/retirement 7:12, 16:24 --speech, Experiences with a Museum Sales Desk 16:22 Haven Hill 13:60 Hawaiian collection 15:59 Hawaiian exhibit 17:7 Hawaiian Historical Society 16:19 Hawaiian tree shells 16:37 Health hazards 7:47 Hearing and visually impared—educational programs for 10:44 Heart Lake 12:8 Hebert, James 8:36-37 Hellmuth, Obata & Kassabaum (HOK) 2:32, 6:78, 9:21, 9:34, 14:20-26, 15:22, 18:1 Henry Ford Museum 16:9 Herbariums 15:45, 16:19 --Billington Herbarium 16:22, 17:1 --Farwell Herbarium 15:27, 15:41, 15:48, 16:8, 16:10, 16:22, 16:43 --University of Michigan Herbarium 16:43

Herrick Foundation 15:12 Hesz, Mrs. Eugene 16:18 Hickory Pointe subdivision 8:40, 15:34 Hiesey, William McKinley 6:24, 17:11, 17:17 Highlands Area 13:61-64 History (CIS) 2:49-2:55, 16:54, 17:1, 17:6, 17:21, 17:25, 17:34 --Board of Directors, first meeting, July 1930 2:49, 16:26 --Bylaws 2:54 --CIS seal 2:49, 16:29, 16:33 --Cranbrook School observatory 16:52 --Deed 2:49 --George G. Booth Corporation 2:50 --Founding documents 15:26, 15:29 --A History of the Cranbrook Institute of Science, Cecil Billington 2:51 --Homestead property 2:49 -- In Behalf of the Cranbrook Institute of Science, Cecil Billington 2:52 --Land description 2:53 --Mineral collection, first 2:54 --Original equipment expenditures 7:40 --Rowland mineral collection 15:26, 15:29, 16:39, 17:16, 17:21 --Tax exempt status 2:54 --Trust indentures 2:54 Hoey, Harry 15:55 Hoffman, Dan 14:27 Hogue, Gwendolyn Harkless 10:86 Holl, Stephen Architects 14:28 Hollender, Fred 17:31 Holling, Holling C. 15:32-33, 16:20 Hoke, George 15:33 Honigman, Dave 16:49 Hope for the Dunes vs. Martin Marietta 11:24 Hope, John—sculptor 16:18 Horizons Upward Bound 16:25 --Science and Math Center 10:46 Housing for employees 15:5-55 Howard Hughes Medical Institute 10:33 Howe, William H. 15:5, 15:31, 16:19, 17:44 Hulbert, Henry S. 15:29, 15:47, 16:2, 16:54 --correspondence 16:26 --Hulbert Observatory 9:61 --obituary 16:26 Human Experience exhibit 9:49 Hunter, Joseph H. 16:18 Huron Mountain Lakes 12:9 HVAC 7:48, 14:29

IBM—math exhibit 9:48, 9:57, 9:69, 15:39, 16:28, 17:43 Illinois State Museum 16:27 Inman, William U. 16:27 Institutional philosophy see Mission statement International Council of Museums 17:27 Internships for students 10:45 Interstate Alarm Systems, Inc. 16:28 Inua: Spirit World of the Bering Sea Eskimo exhibit 9:50 Inventory-collection of scientific instruments made before 1900 7:43 Island Lake 12:10-19 Isle Royale National Park 16:27 It's All in Your Head exhibit 9:51

acobowitz, Ellen 15:23, 16:31 Janus 2 and 3 14:31 Japanese artifacts theft 7:60, 16:46 Jaques, Francis L.—bird paintings 16:29, 17:39-40 Jeffries, Paul 15:35 Jensen painting, gift 16:24 Jeryan, Chris 13:26 Johnson Associates, Inc. 11:4 Johnson, William J. Associates, Inc. 16:30 Johnstone, Arthur—CIS volunteer 2:54, 16:30, 17:41 Jordan, Chuck 16:29 Joslyn Art Museum 16:29 Junior College proposal 16:32 Junior League, Birmingham 16:29

Kahn, Matt—illustrations 11:10 Kalamazoo Nature Center 15:17 Kapp, William Edward 2:14, 7:31-32, 7:36-37, 15:37, 16:34-35 Kathmandu (Nepal)—published works, Robert West 11:35, 11:37 Katz, Herbert and Marjorie 15:44 Keck, David Daniels 6:24, 17:11 Kellogg Foundation 10:34-35 Kelly, Neil T. 15:33 Kelly, William (CIS Governor & Univ. of Michigan VP) 10:84 Kent, Rockwell 16:33 Kettering Foundation 15:37, 16:34 Kidder, A.V.—bone identification 16:33 Kiendl, Arthur 16:35 King Mahendra Trust for Nature Conservation 11:28 Kingswood Lake 12:26, 15:42 see also Booth Lake and Cranbrook Lake

--cleaning and dredging 15:30 Kingswood School 16:36 --biology course 15:24 --membership for students 16:36 Kinnear Manufacturing Co. 16:33-34 Kirkpatrick, Gertrude B. 16:33 Kirtland's Warbler: The Natural History of an Indangered Species 17:15 Kleckner, Keith R. 6:13 Knife, Fork, and Spoon exhibit 17:33 Knight Foundation 10:36 Knapp, Frank 12:27, 12:34, 16:33 Koelz, Dr. Walter 16:33 --Koelz exhibition 16:2 Kraft, James L. 16:33 Kresge Foundation 16:34 Kucher, Andrew A. 16:35

Lab rats from Africa 16:19 Laboratory equipment 15:45, 16:13, 16:22 (gift), 16:33 Lacy, Mary-Louise 16:37 Lake Angelus 12:15-16, 12:21-22 Lake Angelus Observatory 16:2 Lake Management Symposium 12:23 Lake research 12:1-59, 13:1-15, 13:29, 13:32 Lake Superior State College 10:47 LANDSAT 13:1 Land description, CIS 2:53 Landscaping 17:38 -- Skillman Wing 7:38 Lapidary machine 16:19 Large Lake Research Station (LLRS) 12:51-57, 13:2-3, 13:16 Lasera 9:52-53 Laserium 15:34 Lasers and Ice 7:19 Lawrence Technological University --Master of Science proposal 10:48 Leakey, Dr. Mary 15:5 Leakey, Richard 15:33 Leakey Foundation 15:32 --On the Track of Man, film 17:15 Lectures 10:49, 10:80, 17:39 Leelanau County 11:14 Leggett, R.E. Company 16:37 Leitz microscope 17:18 Leopold, Nathan 15:31

--correspondence 16:38 Lerchen, William G. 16:37 Levin, Carl 17:29 Library --committee meeting minutes 8:20 --designation as Government Records depository 17:26 --document collection (1984) 13:22 --expansion proposal 7:62 --new books list (1989) 13:22 --pamphlet file collection (1976) 13:22 --rare books 13:24 --shelving 15:58 Life Science exhibits 15:47 Lighter Than Air 7:20 Limnological program progress reports 12:26 Living World exhibit 9:54, 17:39 Loan policies-exhibits 9:20 Loaned exhibits 10:6 Logo design 6:11 Long range planning 15:28, 15:56, 17:24 Lotus Gallery 7:60 Lougee, Laura (Mrs. Arthur) 16:37 Love, Josephine Harreld 2:22, 10:86 Lowe, Earl 16:37, 17:15 Lower Long Lake 12:10-19 Lunar rock 9:61A Lutzeier wedding dress 15:59 Lyon Foundation 10:37 Macatawa Dunes 11:11 Mains, Edward 16:43 Maintenance --air conditioning 7:31-33, 7:48, 16:2 --boiler 7:34, 7:48, 15:54, 16:37 --building footage 7:35 --construction correspondence 7:36 --equipment inventories 7:40-41 --equipment lease 7:42 --floor plans 7:43 --general 7:44-45

--handicap access 7:46 --health hazards 7:47

--HVAC 7:48

--Nagey Courtyard 7:49-50

--painting 7:51

--parking/traffic flow 7:52-54 --penthouse 15:54 --reflecting pool 7:55 --roofing 7:56 --Skillman Wing 7:37-38 --storage space proposal 7:62 --TV antenna/satellite proposal 7:63 --utilities 8:2-3 --vehicles 8:4-5 Mammal collection 16:2 Man's Past Revealed exhibit 10:18 Manufacturers National Bank of Detroit—investments 15:36 Manufacturers' Appraisal Company 6:35, 6:37-41 Maple Syrup Festival 7:10 Marchand Brothers (Buffalo Museum of Natural History) 15:47, 16:39-41 Marchand, Paul 16:24 Market research—renovation & expansion project 14:32-34 Marshall, A.J. Company-dinnerware 16:39 Martin, Dan 11:3 --correspondence 16:44-46 --meeting agendas 16:44-46 --meetings with Dennis Wint 16:44-45 Mary Soper Pope award 6:19-33, 15:3, 15:11, 15:48 --correspondence regarding 17:11 Masks—ceremonial 16:33 Masks: Occult and Ulilitarian exhibit 9:55 Mastadon bones 11:63-67, 15:32, 15:47, 16:5 Master plan 15:20 --exhibits 9:28, 9:32 Masters of the Night exhibit 9:56 Mathematics and Science Challenge Grant 10:62 Mathematics Emporium exhibit 9:57, 15:39 Mayan rubbings exhibition 16:13 McCoy, Kathy-CIS logo design 6:11 McCoy, Michael 15:10 McGregor Fund 16:53 McIlroy, Helen L. 15:54 McMath, Francis C. 16:52, 16:54 McMath, Robert 15:26, 16:2 --correspondence 16:54 McMath-Hulbert Observatory 15:26, 16:54 McMath Planetarium 9:47, 9:52-53, 9:61, 9:66, 15:40, 15:54, 16:34, 16:54, 17:17 --addition 15:24-25 --dedication 7:11 --official naming 15:51, 17:14 --speculum metal reflector 15:40

Medallic Art Company 17:11 Meen, V.B. 16:39 Membership 2:16, 2:17, 2:18, 2:19, 7:27-29, 15:53 --Members Night, 1950 16:22 Menninger Foundation 16:24, 16:41 Mentoring programs 10:24 Merker, Dr. Harvey E. 16:39-40 Merrill, Robert Hall 16:23, 16:40 Meteorite specimens 16:10, 16:12 Metropolitan Detroit Science Club 16:40 Mexico --Instituto de Biologia 16:47 Michaels Art Bronze Company 16:39 Michalski, Charles 16:23, 16:40 Michigan Cultural Commission 16:24, 16:40 Michigan Department of Conservation 16:48 Michigan Department of Natural Resources --contract number SDPMA-82-A 11:24 --contract number SDPMA-83-A 11:24 Michigan Education Seminars 10:50 Michigan Mineralogical Society 16:39-40, 16:42 Michigan Museum Association (MMA) 10:56 Michigan Nature Association 15:60 Michigan Science Museum Collaborative 10:22, 10:51-55, 10:78A Michigan Sesquicentennial exhibit 9:58 Michigan, State of 16:49 Michigan State University 10:56, 13:17, 16:18, 16:33, 16:50 Michigan Technological University 9:15 Michigan, University of 15:17, 15:26-27, 16:51 --museums 10:84 --professional relationship with CIS 16:2, 16:39 Michigan Wildlife Art Awards 10:57 Michigan Writer's Project 16:22 Milles, Carl 15:32 Milliman, Clare E. 16:39 Mineral collection 2:31, 2:54, 15:52, 15:60, 16:11, 16:17-19, 16:22-23, 16:27, 16:29, 16:40, 16:42, 17:1, 17:10, 17:16-17, 17:21, 17:31, 17:34, 17:36, 17:43 see also Rowland Collection and History (CIS) --lighting for the exhibit cases 16:1 --statistics 17:22 Mineral Hall 9:59 --air conditioning 16:41, 16:53 Mineralogical laboratory 15:36-37 Mission statement 6:12, 6:13 Mitchell, Wallace 16:39 Mize, Ralph 16:45

Monnier, Lillian 16:40 Monroe Harbor—EPA project #810232 12:51-55 Montoya, Joseph M. 17:29 Moore, Sherman 16:23 Mortenson, Helen 17:40 Mott, Charles S. 16:42 Motz, Dr. LaMoine L. 10:62 Muench, Dr. Nils 10:31 Mulford, John W. 16:41 Mummy 15:46 *Museum Adventures* 15:44 Museum of the American Indian 16:3, 16:39 Museum Council of Metropolitan Detroit 15:59 Museum survey 16:35

Nagey, David A. 15:33 Nagey Courtyard 7:49-50, 15:33 Nash-Kelvinator Corporation—automobile loan 17:1 National Bank of Detroit 17:2 National Endowment for the Humanities—Hawaii exhibit 15:33 National Register of Historic Places 14:35 National Research Council 17:3 National Science and Technology Week 10:58 Native American collection 15:47, 16:19, 16:22, 16:28, 17:7, 17:17, 17:20, 17:33-34 Native American costume style show 15:59 Native American year record—loan 16:34 Nature Orientation Center 14:36 --dedication 9:60 --nature walk 10:59 Nature Sanctuary *see* Cranbrook Nature Sanctuary Neatby, Kenneth 6:28, 17:11 Nepalese alter piece 16:24 New England Institute for Medical Research 15:16 New Institute Committee 8:21, 14:37-39 New York Botanical Garden 15:14 Newcomb, Cyrenius A. --boulder collection 17:1 --mineral list 2:54 --Newcomb Memorial Fund 17:4 Newcomb Lake 13:65-68 Newcomb, W.W. collection 16:23 Newcombe, Curtis 12:20, 12:26, 12:30-31, 12:33, 12:39, 12:41, 12:43-44 --manuscripts 11:10, 11:36, 11:43, 11:73 --published works 12:30, 12:44, 12:46 Never, Tiseo & Hindo, Ltd.—soil investigation 14:57

Nickell, Walter P. 2:41, 2:54, 11: 70, 17:24 --correspondence 17:5 Northern Michigan College [University] 16:54 Noves, Jessie Smith, Foundation 16:46

Oakland Community College 10:61 Oakland County Public Schools 10:62 Oakland Education Collaborative 10:24 Oakland Mentorship program 10:24 Oakland University 10:63, 17:6, 17:38 Observations on Electricity by Benjamin Franklin 15:30 Observatory 15:26, 15:57, 16:26 --repair and maintenance 9:61 Office equipment 15:45 Oliver, James L. 17:6 Opal inventory 16:12 Orange Lake 12:24, 12:28, 13:69-71 Orchard Lake 12:25, 12:28, 13:72 Orchard Lake property see Cranbrook Nature Sanctuary Orchids and Ice 7:21 Orchids of the Western Great Lakes 15:45 Organizational charts—personnel 8:22 Origin of the Species, Charles Darwin, original edition. Gift of Henry P. Zuidema 17:46 Osborn, Chase S. 17:6 Out of This World exhibit 9:61A Oxbow Road 13:61, 13:73

Paleontology 11:28-29, 11:38-43, 11:48-49, 11:51-57 Pallasmaa, Juhani 14:2 Panamanian pottery 17:23 Parents Advisory Council 7:30 Park Plastic Company—Drinkwine lawsuit 16:4 Parking/traffic flow 7:52-54 Parsons, Professor Willard 17:43-44 Patterson, Joseph 17:10 Payne, Eugene H. 17:8 Peabody Museum 17:18 Penfield, Charlotte 13:27 Perrin, Lillian 15:14 Personnel --Department Head meeting minutes 8:7-11 --Department Head retreats 8:12-13 --Education Committee meeting minutes 8:15 --ethics and conduct code 8:16

--Executive Committee meeting minutes 8:17 --honorary appointments 8:18 --job descriptions 8:19 --Library Committee meeting minutes 8:20 --New Institute Committee meeting minutes 8:21 --organizational charts 8:22 --staff lists 8:23 --staff meeting minutes 8:24 --volunteers & docents 8:25-26 Peterson, Donald 17:10 Peruvian collection 16:23, 16:29 --textiles 16:37 Pesticide spraying 15:54, 17:44 Peterson, Roger Tory 15:6 Pfeiffer, Agatha I. 17:10 Phase I—renovation & expansion project 14:42 Philippines, University of the 15:27, 17:7 Philippines—WWII, Japanese occupation 17:17 Photographic equipment 16:41 Photography classes 10:64 Physics classes 10:65 Physics Hall 9:62 --Cohen study 9:63 --collection 15:61, 16:13 --exhibit surveys 9:64 Physics Olympics 10:66 Planetarium see Spitz Planetarium or McMath Planetarium Plants and the American Indian traveling exhibit Pollution (lake) 12:11-14, 12:21-22, 12:49 Polynesian dancers 16:5 Pond (CIS) 15:33 Pontiac Area Urban League 10:67 Pontiac, MI-archaeological dig 17:14 Pontiac Public Schools 10:39-40, 10:68 --high school, mineral collection 17:7 Ponting Fund (Herbert and Elsa) 17:9 Pope, Gustavus D, Jr. 16:24, 17:7, 17:9, 17:11 Pope, Gustavus D., Sr. 15:29, 17:11 --memorial fund 15:54 --sportsmans library 15:54 Power, Eugene B. 16:6, 17:8 Power and Heat Engineering Company 17:7 Powers of Ten—Charles Eames film 16:7 Pre-Columbian artifacts 16:11, 16:18, 16:23 Pre-Incaic artifacts 16:40 Preschool programs 10:69

Prescott, G. W. (note: correspondents in this collection address Mr. Prescott at various times as G.W. Prescott, J.W. Prescott, George W. Prescott. It is the same man.) 15:48, 16:34, 17:12 --Algae of the Western Great Lakes Area 17:12 President's Award for Excellence 6:34 Price Waterhouse—financial statements 6:55, 6:62, 6:66-68 Prior. Dan 17:39 Properties --Barden house 8:27, 17:34, 17:42 --Apple Island 8:28 --Beresford property (411 Lone Pine Rd) 8:29 --Edwards property, Oxford, MI 8:30 --Grace H. Flood Nature Chalet 8:31-33` --Beresford farm (Metamora, MI) 8:34-37 --Schjolin property (127 Stoneybrook Lane) 8:38 --Ward property (Orchard Lake) 8:39-43 see also Cranbrook Nature Sanctuary Proxmire, William 17:29 Public relations 2:16, 2:17, 2:18, 2:19 Public roads vs. non-public roads 16:45 Publication Committee policy 15:34 Publications 17:32 --catalogs and publication lists 8:44 --editor 15:38 --history 8:45 --instructions to authors 8:46 --meeting minutes 8:47 --quarterly reports 8:48 Purvis & Foster, Inc.—boiler 7:34

Quack, Douglas 17:13 Quarterly meeting minutes (Board of Governors/Trustees) 3:1-34, 4:1-25, 5:1-7 Quarton Lake 15:54, 17:23 Questar telescope 17:35

Races of Mankind exhibit 17:1, 17:14 Rachel McMasters Miller Hunt Botanical Library 15:43 Racial discrimination 17:26 Rainbows and Ice 7:22 Rattlesnake 17:15 --donation of 15:19 Redding, Richard—statement regarding renovation & expansion plans 14:58 Rediscovering our Great Lakes program 10:70 Redstone, Louis G. Associates, Inc. 17:15 Redwood tree sample 17:25 Reflecting pool 7:55 Reiber, Edwin W.—exhibit models 15:49 Renovation & expansion 2:15, 2:28, 6:12, 6:13, 6:78, 7:62, 14:1-61, 15:20, 15:22-23, 15:29, 15:56-57, 18:1 --Beresford farm (Metamora, MI) 8:34-37 --Beresford property (411 Lone Pine Rd.) 8:29 --exhibit planning 9:10, 9:17, 9:21-24, 9:28-29, 9:32, 9:34, 9:37, 9:49, 9:54, 9:68, 10:11 --New Institute committee 8:21, 14:37-39 --Ward property (Orchard Lake) 8:39-43 Renovation & Expansion News & Views-newsletter 14:55 Research -entomology 15:47 --staff 16:19 **Research Associates** --anthropology 11:6-7 --botany 11:16-18, 11:20 --geology, mineralogy, paleontology 11:62-68 --zoology 11:75 **Research** divisions --botany, origination papers 11:15 Research grants --Public Health Service M-2050 11:71 --Public Health Service M-1650 11:71 Research proposals --bacterial contamination (C-5148) 12:1 --ecological impact study 12:5 --eutrophication of inland lakes 12:4 --leptopel proposal to Federal Water Quality Administration 12:15 **Research** reports --anthropology 11:8 --botany 11:19 --director 11:27 --zoology 11:70, 11:76 Research summaries 11:5 Revegetation study, 1934 16:2 Reynolds, Margaret 13:20 Reynolds, Perry J. 17:14 Riegle, Donald W. 17:29 Ries. Don 16:2 Roof repairs and maintenance 14:56 Roth, Kathleen --correspondence 17:15 --President's Award for Excellence 6:34 Rowland, Levi P. --correspondence 17:16

--Rowland mineral collection 15:26, 15:29, 16:39, 17:16 Royal Ontario Museum 15:17, 17:14 Ruthven, Alexander 16:2, 17:14

Saarinen, Eliel --architectural drawing, CIS, 1936 15:8, 15:10 --funeral 16:22 Saarinen House—furniture 15:10 Saarinen Memorial Exhibition 15:7 Saginaw Bay (EPA project #R802685) 12:56-59, 13:1-3 Saginaw Bay (EPA project #R804442) 13:1-3 San Diego Museum of Natural History 9:67 Sandoe, Robert 15:39, 15:55 Sanilac petroglyphs 15:17, 16:12 Satellite tower proposal 7:63 Sax, Hally Jolivette 6:31, 17:11 Sax, Karl 6:31, 16:24, 17:11, 17:18 Schaefer, Martha 2:23 Schjolin property --Maja Schjolin Gardens/Schjolin Plant Conservation Garden 8:38, 11:26 --Schjolin Trust 8:38 School visits 10:71 Science 4 program 10:72 Science and Math Newsletter 10:60 Science Club 10:73 Science Collection exhibit 15:8 Science education funding 15:21, 16:7, 16:49 Science Explorer Camp 10:74 Science Hands-On! 10:75 Science is Everywhere 10:76 Science on the Move 10:41, 10:51-55 Science Museum (television show) 10:77 Science Museum (Center) Task Force 10:51-55 Science Theater exhibit 9:68 Security issues 7:57, 7:60-61 --Japanese art theft 7:60 Security system 15:19 Sederburg, William A. 16:49 Seeding-on experiments 12:39, 13:36, 13:53-54 Sendther, Michael 17:17 Senior citizen programs 10:78 Sepeshy, Zoltan 15:8, 15:32, 16:7, 17:44 Serotkin, Senator David 16:49 Sfire, Robert R. and Associates, Inc. 8:35 Shape of Mathematics exhibit 9:69

C.W. Shaver & Co.—feasibility study 14:14 Shell collection 9:69A, 17:17 Shepard, Douglas 12:17 Shoshani, Jeheskel (Hezy) 11:62-68 Shurtleff collection—Indian quill boxes 15:46 Shurtleff, Mary 17:20, 17:41 Silver and Ice 7:23 Sinclair dinosaur 15:64 Skillman Foundation 17:18-19 -- Up with Science exhibit 10:8 --educational funding 10:39-41 Skillman Wing 15:17, 15:19, 15:54, 16:35, 17:18-19 --air conditioning contracts & specs 7:32 --construction 7:37-38 --landscaping 16:7 Skramstad, Hal 15:21 Slade, Roy 15:7 Slater, John 12:33, 12:37-38, 12:43-45, 12:47 --manuscripts 12:43 Slawson, Chester 17:21 Smith, V. Elliot 12:1, 12:4-6, 12:17-19, 12:51-59, 13:1-7, 13:15-16, 13:18 Smith, Wilber and Associates, Inc. 7:52 Smithsonian at Cranbrook 7:13 Smithsonian Institution 15:52 --correspondence 17:22 --loans from 17:22 --regional event series 17:22 --traveling exhibition service 17:22 Society for Pennsylvania Archaeology 17:8 Society of Vertebrate Paleontology (SVP) 11:51-52 Sodon Lake 12:27-46, 13:74-92, 15:48, 16:23, 17:1 Sogdon Lake 13:93-99 Soil investigation—renovation & expansion project 14:57 Solar Energy exhibit 9:70 Solar system display 15:45 Space/Defense Corporation 7:42, 15:24, 15:61, 15:64, 16:13, 16:24, 17:18, 17:43-44 see also Comar Corporation Spangler, James and Patricia 8:36-37 Speakeasy: Communicating in the '80s exhibit 9:71, 15:46 Spencer Lens Company 17:17 Spiders! exhibit 9:72, 10:1 Spilhaus Space Clock 16:7 Spitz Laboratories, Inc. 17:17 Spitz Planetarium--CIS 15:30, 15:37, 16:23, 16:34, 16:53 see also McMath Planetarium Spitz projector 17:17 Spoehr, Jack 17:17

Sport exhibit 10:2 Stabler, L. Brook 15:55 Stackpole, Stephen M. 17:17-18, 17:20 Staff --lists 8:23 --meeting minutes 8:24 --memos (work week reduced) 16:22 Stalker & Boos, Inc., Appraisers 6:36, 17:19 Stanley, George 16:39 Starlab 10:78A Stars and Ice 7:24 Statement of purpose see Mission statement STEAM grant 10:32 Stearns, Frederick collection-Hall of Man 15:59 Steere, William Campbell 6:33, 17:11 Steering committee 2:15 Stegosaurus 16:30, 17:39 --restoration 15:34 Step Out for Science 7:14 Stevens, William O. 15:40 Stoll, Albert 17:33 Stories in Hair and Fur exhibit 10:3, 16:19, 17:22 Stoutamire, Warren 2:41 Strategic position statement *see* Mission statement Stroh Brewery Foundation 10:72 Stroud, Joe—resignation from Board of Governors 8:42 Structures exhibit 10:4 Struthiomimus (ostrich dinosaur) 15:64 Subcommittee on Natural Resources, Agricultural Research and Energy 13:12 Suitcase exhibits 10:6 Summer Science Camp 10:78 Summer Spectacular 7:16 Summit Place Mall Excavation 11:68 Sunday Brunch Lecture Series 10:80 Sundial 15:61 Surface of the Sun exhibit 10:5 Survival training campout 17:5 Suter, Norman S. & Co.—air conditioning 7:33 Sutton, George 17:17 Swainson, Governor John B. 16:24 Swans 15:54 Swanson, J. Robert F. 17:17 Swedish royal family 15:11

Tamarack Way 15:30-31

Tamblin and Brown, Inc. 17:24 Taubman property purchase 7:53 Tax exempt status 2:54 Taxidermy 15:47, 16:22, 16:29 Teacher training proposal 10:81 Teeple Hill Lake 13:100 Telescope --CIS 16:26, 16:54 --Cranbrook School 15:39 Television show (Science Museum) 10:77 Temperature—lake 12:40-44 Texaco 11:28-29 This Changing Earth 15:45 Thompson, Dr. John Eric S. 17:24 Thompson, Paul W. 11:14, 11:18, 11:20-21, 12:9 Thornlea Composarium 17:41 Tibet House Emporium 17:43 Tibetan collection 17:24 *Time Traveler* radio show 16:13, 17:43 TMP Associates 14:59 Tobin, Frank J.—taxidermist 16:22 Todd, Anne Ophelia 17:23 Toplis & Harding, Inc. Adjustors & Surveyors 7:60 Tordrup, Viggo—Tordrup Report 17:23 Tornell, Charles—exhibit models 17:23 Touche Ross study 14:5 Tracy, J. Edwards 16:22 Traveling exhibits 10:6, 16:50, 17:43 Treasures and Ice 7:25 Tree care 17:42 Tribhuvan University Natural History Museum 11:28-29 Triton Pool see Academy of Art Troy Historical Society 17:24 Truman, President Harry S. 16:54 Trustees/Board of Governors 15:26, 15:29 --appointments to 15:28 --committees 2:12-45 --correspondence 15:28 --directories 5:8 --quarterly meeting minutes 3:1-34, 4:1-25, 5:1-7 --role within CIS 15:23 Trust indentures 2:54 Turtle Lake 15:31 TV antenna/satellite proposal 7:63 20th Century Dinosaurs exhibit 10:7, 15:34 Tyrone farm see Beresford farm (Metamora, MI)

Tyrrell, W. Bryant 17:25

Udall, Stewart L. 17:26

Ultraviolet light—museum preservation issues 8:1 Uni-Science program 10:82 Unisys Corporation 10:82 United Foundation 15:64 United Nations Educational, Scientific and Cultural Organization (UNESCO) 17:27 United States Coast Guard 17:26 United States Department of the Interior 15:27 United States Department of State 17:28 United States Senate and Congress 17:29 University collaborative 10:83 University Publishers 16:24, 16:41, 16:53, 17:30 Up With Science exhibit and program 10:8, 10:85 Upkeep report 6:37-41

Vaillant, G.E. 16:23

Van Rennes, Eve --computer education 10:18 Van Tyne, Josselyn 15:47, 16:2, 16:23, 17:32 Vanden Berghe, Dr. Louis 17:31 Vander Kloot family land 15:46 Vaughn School (Bloomfield Hills School) 16:23 Vegetation—lake 12:20, 12:24-25, 12:45, 12:48, 12:50, 13:91-92 Vehicles 8:4-5 Verdoorn, Frans 6:21, 17:11, 17:31 Vianna, F. Segadas 12:2-3, 12:24-25, 12:48, 12:50 Viking Fund 17:31 Vision statement see Mission statement Vivarium (animal house) 16:2 Voegelin, Dr. Karl 17:31 Vogt, William 6:23, 17:11 Volcano expedition—Portugal 16:40 Volcano Research Committee 16:24 Volunteers & docents 8:25-26 --President's Volunteer Action Award 16:30 --Volunteer newsletter 8:26 Von Schoeler, Baron Walram V. 16:22-23

Waldon, Sidney D. 15:47 Walker Art Center 17:33 Wallace, Harry L. 17:33-34 Walnut Lake 12:38 Walpole, B.A. 16:23, 17:34 Wankel Engine exhibit 10:9, 15:19 Ward, Harold Lee 8:39-40, 15:29, 17:33 --mound site 17:9 Ward property *see* Cranbrook Nature Sanctuary Wards Natural Science Establishment, Inc. 17:36 Warren Astronomical Society 17:15 Warrick, Frederick T. 17:35 Washington, D.C. 13:12 --State of Michigan Office 13:13 Water quality analysis at CIS (tap water) 16:40 Water supply 17:17 Water Wonders exhibit 10:10 Waterman, Warren 17:33 Waterworks exhibit 10:11 Wayne State University 16:22 --correspondence 17:37 --graduate biology courses 16:2 --professional relationship with CIS 17:37 --Science Museum television show 10:77, 17:37 Weather balloon 16:42 Weather exhibit 10:12 Week at Cranbrook Institute of Science program 10:26, 15:31 Wells, James R. 11:22-26, 12:9, 12:15, 17:38 West, Joy 17:33 West, Robert M. 11:28-61, 15:21-23 --conferences 11:58 --conference proceedings, abstracts and book reviews 11:44 --correspondence 17:39 --GLC 11:59-60 --manuscripts 11:57 --published works 11:30-43 --resume 17:39 --SVP 11:61 Whales exhibit 10:13 What in the World.....? exhibit 10:13A What Makes Music? exhibit 10:14 Wherry, Edgar T. 6:30, 17:11 White, Amelia Elizabeth 17:33 White, Elizabeth L. 15:33 White, Lee A. 17:33-34 Whittemore, W. Nelson 17:34 Williams, Governor G. Mennen 16:24 Williams, Norton 17:35

Williams, Thomas A. 17:35 Williams, Tod 15:22 Windsor, University of 17:35 Wing Lake 12:28 Winnebego [Indian] audio recordings 17:31 Wint, Dennis 15:20 --Academy of Art 15:7 --correspondence 17:40-41 --director appointment announcement 17:15 --files pertaining to renovation & expansion projects 14:60 --meetings with Dan Martin 16:44-45 --research 11:3, 13:11-15, 13:17 --resume 17:41 Winterfest ice sculpture 15:11 Winterscape 7:26 Wittliff, Arthur 15:16, 15:30, 15:54 --correspondence 17:42 Wittry, Warren --correspondence 13:31, 13:35, 17:43-44 --research 11:1, 12:5, 12:21-23, 12:49 Women's educational programs 10:27 Wood, Elizabeth S. 16:2 Wood, James 15:47, 17:33 Wood turtle 11:72 Woodward Avenue access 7:53-54, 14:61, 15:21 Woodward, J. Daniel 17:34 Works Progress Administration 16:22, 16:39 World of Illusion exhibit 15:46 WTVS Channel 56 7:63, 15:61, 16:24 WWJ-TV Channel 4 10:77 WXYZ TV 10:12

Y_{MCA 17:45}

Yntema, Theodore 17:42, 17:45 Yorke, Roger 17:45 Yosemite Field School 16:52 Your Heritage House 10:86 Youth Alive 10:87 Yucatan field trip 15:42, 16:22

Zoology exhibit 16:18

Zoology program 16:2, 16:35 Zuidema, Edward 16:5 Zuidema, Henry—gift of original edition of Darwin's *Origin of the Species* 17:46 Zurel, Richard 11:6, 15:34

Index to Published Works and Manuscripts by Author

Bicknell, Alice

--The Occurrence of a Green Sulphur Bacterium in Sodon Lake. ms. (1949) 12:30

Bunt, Floyd Walter

--Pollen Analytic Study of Post-Glacial Sediments at Heart Lake. ms. (1948) 12:8

Cain, Stanley

--The 1949 Temperature Regime of Sodon Lake Waters. ms. (1949) 12:44

- --Aceretum rubri : the Red Maple Swamp Forest of Central Long Island. *The American Midland Naturalist* (1938) 11:10
- --Characteristics of Natural Areas and Factors in Their Development. *Ecological Monographs*. (1947) 11:10
- --An Ecologist's View of the Population-Natural Resources Problem. ms. (1949) 11:12
- --Mollusks of Sodon Lake, Oakland County, Michigan. II. The Winter Occurrence of Certain Species. ms. (1949) 12:32
- --Mollusks of Sodon Lake, Oakland County, Michigan. I. Stratigraphic Occurrence of Shells in Peat and Marl Sediments. ms. (1949) 12:32
- --Natural Resources and Population Pressures. ms. (1949) 11:13
- --Palynological Studies at Sodon Lake: I. Size-Frequency Study of Fossil Spruce Pollen. *Science 108*(2796). (1948) 12:37
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--Relation of Fertility to Religious Affiliation and to Church Attendance in Ann Arbor, Michigan, 1951-54. *Eugenics Quarterly 12*(2). (1965) 11:74

Newcombe, Curtis

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--An Analysis of the Vertical Distribution of Temperature in a Dichothermic Lake of Southeastern Michigan. *Ecology 30(4)*. (1949) 12:44

--An Application of the Allometry Equation to the Study of Growth in *Callinectes sapidus* Rathbun. ms. (1948) 11:10

--Attachment Materials in Relation to Water Productivity. *Transactions of the American Microscopical Society LXVIII*(4). (1949) 12:46

--A Method For Studying Growth in Different Groups of Arthropods. ms. (1949) 11:73

--Observations on the Conditions of Existence of a Green Sulphur Bacterium in Sodon Lake, Southeastern Michigan. *Transactions of the American Microscopical Society LXIX*(2). (1950) 12:30

--The Occurrence of Temperatures Unusual to American Lakes. ms. (1948) 12:43

--A Quantitative Study of Attachment Materials in Sodon Lake, Michigan. *Ecology* 31(2). (1950) 12:46

--A Study of Plankton Analysis Technique with the Sedgeick-Rafter Cell. ms. (1947) 12:36

--Temperature Characteristics of Sodon Lake. A Dichothermic Lake in Southeastern Michigan. *Hydrobiologia* 1(4). (1949) 12:44

--Weights of the Commercial Meats and Other Body Parts of the Chesapeake Blue Crab. ms. (1949) 11:73

Slater, John

--Observations on the Temperature Conditions of Sodon Lake, Oakland County, Michigan (Paper presented before the Michigan Academy of Science, Arts and Letters, April 2, 1948). ms. 12:43

--The Stratification of Sodon Lake in Respect to Certain Physical and Chemical Factors (Paper presented before the Michigan Academy of Science, Arts and Letters, April 2, 1948). ms. 12:43

West, Robert

- --1991 Survey: State Regulations of Geological, Paleontological, and Archaeological Collection. ms. (1991) 11:57
- --Antemolar Dentitions of the Paleocene Apatemyid Insectivorans Jepsenella and Labidolemur. Journal of Mammalogy 54 (1). (1973) 11:30
- --Apparent Prolonged Evolutionary Stasis in the Middle Eocene Hoofed Mammal *Hyopsodus*. *Paleobiology 5(3)*. (1979) 11:32
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- --An Early Middle Eocene Epoicotheriid (Mammalia) from Southwestern Wyoming. *Journal of Paleontology* 47(5). (1973) 11:30
- --Eocene (Wasatchian through Duchesnean) Biochronology of North America, in Cenozoic Mammals of North America. University of California Press. (1986?) 11:37
- --Endangered and Orphaned Natural History and Anthropology Collections in the United States and Canada. *Collection Forum* 4(2). (1988) 11:47
- --Geology and Paleontology of the Bridger Formation, Southern Green River Basin, Southwestern Wyoming, Part 5. *Harpagolestes macrocephalus* and Comments on Structure, Function and Diversity of Middle Eocene to Early Oligocene Large Mesonychids. *Contributions in Biology and Geology 43*. (1981) 11:35
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